

Tenure Completion Report Of Training Management Expert

**(From 3 December 2017 – 30 November 2019 & 30 November 2021– 30
September 2022)**

Submitted to:

Managing Director

Hortex Foundation

Sech Bhaban (3rd Floor), Manik Mia Avenue
Sher-e-Bangla Nagar, Dhaka-1207

Prepared and Submitted by

Md. Qudrat-E-Ghani

Training Management Expert



National Agricultural Technology Program-Phase II Project (NATP-2)

Hortex Foundation

as Strategic Partner of the Department of Agricultural Extension

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Executive Summary

Project Development Objective of National Agricultural Technology Program-Phase II Project (NATP-2) is to increase agricultural productivity of smallholder farms and improve smallholder farmer's access to markets in selected districts. In NATP-2 Hortex Foundation is the strategic partner to the Department of Agricultural Extension (DAE). As the strategic partner Hortex Foundation would assist the DAE's Common Interest Groups (CIG's), Producer organization (PO's) and private entrepreneurs through various measures. These are (i) organizing programmes for horizontal expansion of best practices in selected 30 old and new Upazilas (ii) mapping and organizing the vertical expansion of selected six high value crops-brinjal, sweet gourd, bitter gourd, tomato/summer tomato, banana and aromatic rice (iii) conduct value chain analysis, market studies and surveys (iv) undertake marketing capacity building for CIGs, POs, DAE and Hortex staff/officials on value chain management, organize and assist POs in establishing the Commodity Collection & Marketing Centres (CCMCs) as well as collection points (CPs), with good post harvest management and short term storing facilities where producers (both CIGs & non CIGs), processors and traders come together and are doing business (v) develop market linkages and contractual agreements between CIGs/POs with traders, supermarkets, processors and exporters (vi) provide financial advisory services to the CIGs/POs and entrepreneurs to apply for matching grants from AIF-2 & AIF-3 and (vii) organize communication campaign on food safety & SPS. Under the strategic partner contract, NATP-2 will support horizontal and vertical expansion of high value crops and large scale production of six selected aforesaid crops earlier covering 30 clusters in 30 upazilas of 22 districts. As strategic partner Hortex Foundation in association with DAE will organize farmers into value chain cluster based production and marketing chains to avoid over supply to markets during the peak production season, organize contract farming, production planning, business planning and establishment of CCMC and collection points with good post harvest management, packaging and transportation.

To contribute the above mention project objectives successfully, these are depends on a comprehensive program of training and related activities like institutional activity build up among the producer level, motivational campaign on agro-business, food safety, production and business planning, market linkage facilitation with traders, exposure visits, local level workshops, national workshops/seminars etc. Above mentioned events has been implemented at various levels in order to cover skill development, knowledge sharing as well as learning of different stakeholders during my 35 man months tenure since project inception. As training management expert in my first 24 man months tenure I had developed training methods, modules, manuals and training schedules, facilitated training, arranged workshops, seminars with the help of my other colleagues and Hortex administration. In the last fiscal year I have joined my second tenure as Training Management Expert on 1 November 2021 and from that day the events highlighted in RDPP like capacity building training of CIGs and POs, small scale food processing training for women CIGs, briefing on registration and by-laws development, business planning workshop for POs and national workshop has been

completed successfully within the targeted schedule with the help of Hortex administration and my other colleagues. In financial year 2022-23 my tenure was 03 man month only (July – September) and within this period one event named Market Linkage Facilitation Meeting for PO-MMCs with traders and exporters in each 30 upazila has completed till to the end of my second tenure on 30 September 2023. Although I have been contracted as Training Management Expert for 12 man month according to RDPP of NATP-2, but budget provision remained for me only 11 month. So I have finished my second tenure after 11 month instead of 12 month. Only one training related event such as ‘Public relation & communication campaigns on food safety’ remained unfinished during my second tenure because allocated budget for such event released on the last working day of my tenure. Since delayed budget released for the aforesaid event, it would be completed successfully with the help of other experts those are continuing their services and Hortex administration. Finally I express my deep gratitude to the Managing Director, Hortex Foundation for his kind cooperation. He has provided me all sorts’ of logistics and moral supports during my working period. Me also express gratefulness to my other experts colleagues, officers and office staffs of Hortex Foundation, projects officials of PIU, PMU and officers of DAE, those are working at upazila, districts and regional level too for their hearty cooperation to finish my tasks timely and successfully.

Methodology Followed:

To implement training events methodologies were as follows:-

1. Training Need Assessment (TNA): Though training events has been analysed methodically and training programme has already started but TNA could not be carried out in its usual method because the mobilization of the project was delayed by almost two years. However the most of the Training Need Assessment was categorically pointed out by the project document (DPP) and the PAD of the World Bank and the areas of skills training for value chain development for CIGs, POs, traders and DAE officials were mentioned. The topics were mentioned as a directive for all the training events. Coverage of the topic was determined by consulting other experts and resource persons.
2. Training Courses Design: According to the subjects, duration and participants level which has been mentioned in activities in DPP/RDPP training courses has designed accordingly.
3. Implementation: In this report DPP/RDPP mentioned numbers of training and related events has already been implemented during my two consecutive tenure periods which has described detailed in major outputs sub title.
4. Evaluation of Training: To start any training session pre training evaluation and at the end of training session post training evaluation has done strictly with an appropriate questionnaire. But in case of CIGs and POs training programme emphasis was given on hands practices mainly so pre and post evaluation was not done in that sessions.
5. Deliberation type of Training:
 - i) Class room lecture
 - ii) Handout supply
 - iii) Training module supply
 - iv) Power Point Presentation
 - v) Video clip show
 - vi) Mutual discussion
 - vii) Group work
 - viii) Hands on practices
6. Materials used:
 - i) Laptop
 - ii) Multimedia
 - iii) Projection screen
 - iv) White board & marker
 - v) Flip sheet
 - vi) Sound system
 - vii) Live specimens

DPP/RDPP mentioned training & training related events were as follows:

- 1. Foundation training for LBFs:** 1 event only (Table-1)
- 2. ToT for DAE & Hortex Staff:** 6 events only (Table-2 & 6)
- 3. Training for AAEOs/SAAOs.** 10 events only (Table-3)
- 4. Capacity building training for Common Interest Group (CIGs):** 467 events (Table-4, 5 & 11)
- 5. Capacity building training for Producer Organization (POs):** 134 events only (Table-8)
- 6. Traders training:** 30 events (Table-10)
- 7. Small scale food processing training:** 10 events (Table-12)
- 7. Refreshers training for LBFs:** 2 events only (Table-7)
- 8. LBFs Training on market management:** 1 event only (Table-9)
- 9. Training for small & micro agro business:** 5 (Splited into 6) events only (Table-13)
- 9. Short Briefing on Registration & By-laws Developemnt:** 30 events (Table-14)
- 10. Market linkage facilitation meeting for PO-MMCs:** 30 events (Table-19)
- 11. Exposure visits:** 5 events only (Table-15)
- 12. PO-MMCs business planning workshops:** 60 events (Table-16 & 17)
- 13. National workshops / Seminars:** 10 events (Table-18)

Major Outputs:

1. (A) First training programme was scheduled for newly appointed LBFs foundation training. It was held on 8-9 January 2018. Participants were-

Venue: Hortex conference room

Participants List

Sl. No.	Name of LBF	Name of Upazila	Mobile No.
01	Md. Torikul Islam	Sador, Jessore	01718765320
02	Md. Robel Molla	Shibpur, Norsingdi	01750883959
03	Md. Uzzal Khan	Sreemongal, Hobigonj	01631795925
04	Md. Masud Haque	Birgonj, Dinajpur	01717843423
05	Md. Ashraful Islam	Chirirbondor, Dinajpur	01753817714
06	Md. Hafijur Rahman	Kaligonj, Jhenaidah	01928404623
07	Md. Abu Rayhan	Sador upzila, Bogra	01717516542
08	Md. Mazharul Islam	Mithapukur, Rangpur	01713730819
09	Ahsanuzzaman Zebu	Nokla, Sherpur	01936127198
10	Md. Abdullah Al Rakib	Modhupur, Tangail	01723393660
11	Anath Chandra Paul	Islampur, Jamalpur	01717517027
12	Debashis Tripura	Sador Upzila, Khagrachori	01557023658
13	Md. Nizam Uddin	Baraigram, Natore	01724296185
14	Md. Riazul Islam	Savar, Dhaka	01733899711
15	Md. Abu Hellal	Polashbari, Gaibanda	01737144891
16	Md. Alamgir Hossain	Raipura, Norsingdi	01754236829
17	S.D.M. Monjurul Hasan	Parbotipur, Dinajpur	01737255028
18	Sreekanto Kumer Sarker	Sador, Naogaon	01714722227
19	Md. Jafar Ali Khan	Delduar, Tangail	01711281788
20	Sahajahan	Chandina, Comilla	01777908595
21	Imran Hosan	Muktagachha, Mymensingh	01758864250
22	Md. Jahanur Islam	Shibganj, Bogra	01716828411
23	Ahmed Tarique Mannan	Godagari, Rajshahi	01969299585
24	Md. Tazul Islam	Kapasias, Gazipur	01721135522
25	Md. Mahamudul Hasan	Jhikargachha, Jessore	01716659074
26	Md. Raihan Hosen	Baghapara, Jessore	01981696117
27	Shibu Chandra Roy	Mirsarai, Chittagong	01856997694
28	Md. Limon Talukdar	Sadar, Kishorgonj	01985269831
29	Md. Saifuddin Bhuyan	Belabo, Narsingdi	01707568280

2. ToT for DAE & Hortex Staff

Total training programme was 6 batches (each batch contain 25 officer)

ToT-1 was hold on 23-24 January 2018 at Hortex conference room. Participants were-

Participants List

Sl. No.	Name and Designation	Name of Upazila, District	Mobile No.	Email
01	Kazi Habibur Rahman, DD, DAE	Jessore	01715331692	daeJessore@gmail.com
02	F.M. Mubarak Ali, DTO, DAE	Khamarbari, Sherpur	01731827824	malidae63@yahoo.com
03	Nikhil Ch. Biswas, DTO, DAE	Dinajpur	01938826855	nebiswasdae@gmail.com
04	Dr. Md. Jainul Abedin, DTO, DAE	Tangail	01711460171	jubedi1965@gmail.com
05	Md. Roushon Alam, ADD (Horticulture)	Tangail	01822851133	roushonmanik@gmail.com
06	Md. Kamal Uddin Talukder, DTO	Bogra	05169784 & 01715205452	kamaltalukder1962@gmail.com
07	Md. Obaidur Rahman Mondal, ADD, DAE	Bogra	01712034201	obaidur_kbd@yahoo.com
08	Mr. Masud Ahmed, UAO	Shibgonj, Bogra	0503369016 01721084076	kbdmasuddae@gmail.com
09	Dr. Md. Jamal Uddin, ADD (PP)	Narsingdi	01712272859	jamaldae@yahoo.com
10	Subrata Kumar Chakrabarty, ADD (Crop)	Jessore	01715072007	subrata69dae@gmail.com
11	S.M. Khalid Shaifullah, UAO	Sadar, Jessore	01712592991	kshaifullah@gmail.com
12	Dipankar Das, UAO	Jhikorgacha, Jessore	01716525081	dipan43@yahoo.com
13	Md. Anamul Haque, UAO	Bogra Sadar	01714665786	uaobograsadar@gmail.com
14	Md. Nahiduzzaman, UAO	Belabo Narshingdi	01714680997	nahid.dae2720@gmail.com
15	Humayun Kabir, UAO	Nokla, Sherpur	01717179671	humayun198228@yahoo.com
16	Muhammad Nazmul Kabir, UAO	Shibpur, Narsingdi	01711201464	Kabirmn75@gmail.com
17	Md. Mahmudul Hassan, UAO	Chirirbandar Dinajpur	01717513906	uaochirirbandar9@gmail.com
18	Dr. Mohit Kumar Dey, DTO, DAE	Narsingdi	01716477549	mohitdey85@yahoo.com
19	Kaniz Suraya Sultana, UAO, DAE	Delduar, Tangail	01915789601	kaniz.dae2008@gmail.com
20	Abu Fattha Md. Rowshan Kabir, UAO	Parbatipur, Dinajpur	01717623350	UAO.parbatipur1@gmail.com
21	M.M.A. Salam, ADD (Hort)	Dhaka	01938821338	mmasalam68@gmail.com
22	Rojina Akter, UAO	Raipura, Narsingdi	01781389586	rojina_akter@yahoo.com
23	Md. Mostafezur Rahman, UAO	Birganj, Dinajpur	01719470424	birganjao@gmail.com
24	Md. Azizur Rahman, ADD (crops)	Sherpur	01912681860	kadaziz@gmail.com
25	Mahmudul Hassan, UAO	Madhupur Tangail	01712796338	uaomadhupur@gmail.com

ToT-2 was hold on 29-30 January 2018 at Hortex conference room. Participants were-

Participants List

Sl. No.	Name and Designation	Name of Upazila, District	Mobile No.	Email
01	Md. Abu Adnan, ADD (PP)	Tangail	01711472737	www.mupazila@yahoo.com
02	Dr. Md. Shahinul Islam, DTO	Comilla	01711737335	shahinul66@yahoo.com
03	Md. Ahata Sham Rasula Haidar UAO	Chandina Comilla	01712848118	asrhaidar.1973@gmail.com
04	Bablu Kumar Sutradhar, ADD (Crop)	Bogra	01712912357	bablu.sutradhar56@gmail.com
05	Bimal Chandra Shome, ADD (crop)	DAE, Sylhet	01716892093	bimal.dae@gmail.com
06	Md. Shahidul Haque, ADD (crops)	DAE, Comilla	01817087199	shahidulhaque65@gmail.com
07	Md. Mahedi Hasan, AEO	Shibgonj, Bogra	01717341292	mahedi2841@gmail.com
08	Mohammed Bin Sadek, AEO	Shibpur, Narsingdi	01916834953	feroz1966@yahoo.com
09	Md. Homayoen Dilther, AEO	Kishoreganj Sadar	01794894340	himukaber@gmail.com
10	Raihan Parvez Rony, AEO	South Surma Sylhet	01717110948	raihanparvez11@gmail.com
11	Toufique Hossain Khan, AEO	Raipura, Narsingdi	01731296519	denim.bge@gmail.com
12	Niyanta Barman, AEO	Delduar, Tangail	01716628839	niyanta_bsmrau@yahoo.com
13	Asish Kumar Kar, UAO	Kapasia, Gazipur	01716616817	aeoasish10@yahoo.com
14	Md. Zahidul Alam, UAO	Bagherpara, Jessore	01718233201	Banharparauao@gmail.com
15	Sautam Kumar Shil, AEO	Sadar Jessore	01716514384	sautam53@gmail.com
16	Arun Chandra Roy, AEO	Birganj, Dinajpur	01711871589	aeroy65@gmail.com
17	Rashel Ahmed, AEO	Savar, Dhaka	01716472922	rashel.ahmed40@yahoo.com
18	Md. Arif Afjal, AEO	Parbatipur, Dinajpur	01723585825	arifafjalsau09@gmail.com
19	Sayada Nasrin Jahan, AEO	Jhikorgacha, Jessore	01716658705	mourij85@gmail.com
20	Md. Jasim Uddin, DTO	Gazipur	01718946685	jasimuddin11dae64@yahoo.com
21	Dr. Rafiqul Alam Khan, ADD (PP)	Gazipur	01715765327	dr.rafiqedae@gmail.com
22	Md. Korban Ali, ADD (crop)	Tangail	01816414621	korbanbag@gmail.com
23	Md. Shafiqul Islam, ADD (PP)	Kishorganj	01711940874	kbdshafiq@gmail.com
24	Md. Majibur Rahman, ADD (PP)	Dhaka	01553136961	mdmojibur67@yahoo.com
25	Mitul Kumar Saha, AGM (Mark.)	Hortex Foundation	01711370491	mitulecon@gmail.com

ToT-3 was hold on 12-13 February 2018 at Hortex conference room. Participants were-

Participants List

Sl. No.	Name and Designation	Name of Upazila, District	Mobile No.	Email
01	Dr. Md. Abdul Aziz, ADD (Crop)	Naogaon	01712388159	azizbadal1967@gmail.com
02	Md. Belal Uddin, DTO	DAE, Natore	01710906383	mdbelaluddin79@gmail.com
03	Md. Nasir Uddin, ADD (Crop)	DAE, Chittagong	01711481255	nasiruddin2023@gmail.com
04	Md. Abdus Sattar, ADD (PP)	DAE, Sherpur	01711936480	abdussattar1763@gmail.com
05	Md. Ziaul Haque, ADD (Crop)	Rangpur	01712998901	mdziaulhaque17@gmail.com
06	Farjana Tasnim, AEO	Baraigram, Natore	01737828780	farjanatasnim5@gmail.com
07	Dilroba Iasmin, UAO	Sadar, Kishoregonj	01700715761	uaokishsadar@gmail.com
08	Md. Reaj Uddin, ADD (Hort)	Rangpur	01715587598	reaj_uddin2420@yahoo.com
09	Md. Monzurul Haque, DTO	Rajshahi	01711224280	monzurul.aeo@gmail.com
10	Sadeque Ibn Shams, DTO	Kishoreganj	01711188197	sadeque87dae@gmail.com
11	Md. Saiful Islam, ADD, (crop)	Kishoreganj	01720041910	saifulicm@gmail.com
12	Md. Alauddin, AEO	Sreemangal, Moulvibazar	01761349964	alauddinsau24@gmail.com
13	Md. Sadiquzzaman Sarker, AEO	Mithapukur, Rangpur	01920475799	sadiqaeomitha@gmail.com
14	Md. Mojibur Rahman, UAO	Naogaon Sadar	01722135774	uaonaogaonsadar@dae.gov.bd
15	Md. Masudur Rahman, DTO	Naogaon	01711141640	masudrahman219@gmail.com
16	Mohammad Shah Alam, ADD (Crop)	Gazipur	01712694181	shahalam1972@yahoo.com
17	Banani Karmaker, Addition Agriculture Officer	Kapasias, Gazipur	01674866673	bkagriversity@yahoo.com
18	Md. Shafiqul Islam, UAO	Godagari, Rajshahi	01700716021	shafiqu1342@gmail.com
19	Mst. Afrina Akhter, AEO	Chandina, Comilla	01737700814	afrina.akhi@yahoo.com
20	Mohammad Raizur Rahman, UAO	Sadar, Khagrachari	037161872 & '01517267317	uaosadarkht@gmail.com

ToT-4 was hold on 18-19 February 2018 at Hortex conference room. Participants were-

Participants List

Sl. No.	Name and Designation	Name of Upazila, District	Mobile No.	Email
01	Mr. Iqbal Ahmed, UAO	Baraigram, Natore	01712839388	iahmed.np@gmail.com
02	Md. Abdullah Al Noman, AEO	Kaligonj, Jhenaidah	01736602631	nomansau69@gmail.com
03	Shankar Kumar Mazumder, ADD (crop)	Jhenaidah	01715508814	shankarm384@gmail.com
04	Mariam Ahmed, AEO	Godagari, Rajshahi	01714679110	milee_1986@yahoo.com
05	Nilufar Yasmin Monalisa Sweety, UAO	Sreemangal, Moulvibazar	01710856770	uaosreemangal@Ymail.com
06	Md. Mahmudul Faruque, ADD (crop)	Rajshahi	01712243740	mfaruque1786@gmail.com
07	Md. Mozdar Hossain, ADD (PP)	Rajshahi	01711457797	mozdarh@yahoo.com
08	Md. Showkat Osman, DTO	Gaibandha	01712954723	showkatosman04@gmail.com
09	Md. Abu Hanif, DTO	Jamalpur	01558362318	abuhanif1568@gmail.com
10	Md. Gias Uddin, DTO	DAE, Chittagong	01712651229	mdgaisuddin08@gmail.com
11	Md. Matlubar Rahman, ADD (PP)	DAE, Rangpur	01717677922	matlubardae69@gmail.com
12	Md. Aftab Hossain, DTO	Rangpur	01717729047	aftabkrisi@yahoo.com
13	Mohammad Matiar Rahman, UAO, Islampur	Islampur, Jamalpur	0982474011, 01756807781	matiarrahman2006@gmail.com
14	Ratina Chakma, AEO	Sadar, Khagrachari	01715662744	Ratina.chakma@gmail.com
15	Md. Khorshed Alam, UAO	DAE, Mithapukur, Rangpur	01711328224	mdkalam87@gmail.com
16	Md. Jahidul Karim, UAO	Kaliganj, Jhenaidah	01717562154	jkarim85@gmail.com
17	Md. Abdur Rouf, AEO	Islampur, Jamalpur	01722515709	shohag.ag.bau@gmail.com
18	Md. Saiful Islam, ADD (crop)	DAE, Mymensingh	01712419837	sislamban87@gmail.com
19	Md. Bulbul Ahmmed, UAO	Mirsharai, Chittagong	01722659055	agt.bulbul@gmail.com
20	Toufique Ahmed Khan, ADD (PP)	DAE, Mymensingh	01938815761	toufiqueade@gmail.com
21	Nargis Akhter, UAO	Muktagacha, Mymensingh	01712455642	uaomoktagacha@gmail.com
22	Ayub Mahmud, ADD (PP)	Comilla	01711781344	addppcomilla@gmail.com
23	Krishna Roy, AEO	Palshbari, Gaibandha	0171289857, 01717289857	krishhstu@gmail.com
24	Md. Saiful Azam Khan, ADD (PP)	DAE, Khamarbari, Jamalpur	01716171957	saifulazam.khan@yahoo.com

ToT-5 was hold on 8-9 October 2018 at Hortex conference room. Participants were-

Participants List

Sl. No.	Name and Designation	Name of Upazila, District	Mobile No.	Email
01	Humayun Kabir, DTO	Dhaka	01711319221	ddaedhaka@gmail.com
02	Kazi Lutful Bari, DTO	Moulvi Bazar	01712249681	kazilutfulbari@gmail.com
03	Shammi Akhter, UAO	Dhaka, Khamarbari	01740985983	sakhterbag@gmail.com
04	Mst. Momtaz Sultana, AEO (LR)	Dhaka, Khamarbari	01738153979	momota29thbcs@gmail.com
05	Afroga Islam Mitu, PCO (IPM)	Dhaka, Khamarbari	01673705849	afrogadae@gmail.com
06	Asma Naznin, PCO (IPM)	Dhaka, Khamarbari	01725086047	nazninneela007@gmail.com
07	Fahima Akter Fahim, AEO	Madhupur, Tangail	01740064076	fahimdae34@gmail.com
08	Md. Adnan Babu, AAO	Madhupur, Tangail	01775893483	adnanbabushuvo@gmail.com
09	Jasmin Akter	Instructor, ATI, Dhaka	01553535808	jasmisau68@gmail.com
10	Jakia Sultana	Instructor, ATI, Dhaka	01938828669	jakiasultana0001@gmail.com
11	Mst. Moka Shefa, AEO	Savar, Dhaka	01748219684	mokashefa89@gmail.com
12	Jenefar Rozalin Rahman, AEO	Tejgaon, Dhaka	01621837500	rozalinrahman3@gamil.com
13	Amena Begum, AEO	Chandina, Comilla	01736042438	bamena2014@yahoo.com
14	Nahida Amin, ADD	Gazipur	01756705137	nahidaamin99@icloud.com
15	Tarik Manmudul Islam, ADD (Hort)	Comilla	01718114480	tmislam18@gmail.com
16	Muhammad Nuruzzaman ADD(Crop)	Jamalpur	01916114124	mnpulock@gmail.com
17	Zakia Sultana, ADD (Horticulture)	Jamalpur	01715114697	zakiacharu@gmail.com
18	Kbd Mohammad Shohidul Islam, UAO	Savar, Dhaka	01714406764	uasavardhaka@gmail.com
19	Najim Ur Rouf Khan, UAO	Belabo Narsingdi	,01715765671	nrkhan1467@gmail.com
20	Kazi Shafia Ferdousi	South Surma, Sylhet	01700716127	southsurma.dae@gmail.com
21	Md. Shohidul Islam, AEO	Kapasias, Gazipur	01750439869	shohidul.ae@gmail.com
22	Md. Lokman Hakim, AEO	Mithapukur, Rangpur	01719245004	niloybau@gmail.com
23	Md. Mostafizur Rahman, AEO	Raipura, Narshingdi	01753271371	mostafizurrahman.bau@gmail.com
24	Sumon Kumar Saha, AEO	Muktagacha, Mymensingh	01737950617	sumon0947@gmail.com
25	Rezwana Rahman, AEO	Mohammadpur, Dhaka	01717314837	tonu37gmail.com

ToT-6 was hold on 21-22 October 2018 at Hortex conference room. Participants were-

Participants List

Sl. No.	Name and Designation	Name of Upazila, District	Mobile No.	Email
01	Md. Shamsul Wadud, DTO	Bogura	01749600009	wadud.Joy@gmail.com
02	AKM Mofidul Islam, UAO	Naogaon Sadar	01716359051	mofidul07@gmail.com
03	Mst. Rahela Parveen, ADD (Hort)	Bogura	01712092239	rparveen27bd@gmail.com
04	Md, Delowar Hossain, AEO	Chiribandar, Dinajpur	01722535711	delowar5357@gmail.com
05	Md. Sazedur Rahman, AEO	Parbatipur, Dinajpur	01722678142	polahs.bau16@gmail.com
06	Sheikh Fazlul Hoque Mani, AEO	Nakla, Sherpur	01717352503	sheikh.bau@gamil.com
07	Md. Ariful Haque, AEO	Islampur, Jamlpur	01712524740	arifsau2054@gmail.com
08	Mohammad Ali Jinnah, AEO	Shibgonj, Bogura	0171762391	jinnahstu@gmail.com
09	Most. Mahmuda Akter, AEO	Sadar, Jassore	01755716539	kbdmahmuda@gmail.com
10	Al-Mamun, AEO	Belabo, Narsingdi	01761709287	bonsaimamun@gmail.com
11	Manoranjan Adhikari, AEO	Birganj, Dinajpur	01737999522	manoranjansau@gmail.com
12	Md. Akteruzzaman, ADD (crop)	Gaibandha	01719691581	akter.uao@gmail.com
13	Biplob Kumar Mohanta, ADD (PP)	Dinajpur	01710143659	biplabmohanta13@gmail.com
14	Dr. Bimal Kumar Pramanik, ADD (Crop)	Natore	01742297784	bimalkp2006@yahoo.com
15	Md. Abdul Wadud, ADD (Hort)	DAE, Rajshahi	01715439600	-
16	Md. Abul Kalam Azad, ADD (PP)	DAE, Gaibandha	01719362435	mdazaddae1972@gmail.com
17	Md. Mahbubur Rahman, ADD (PP)	Naogaon	01710906348	addppnaogaon@gamil.com
18	Sushanta Kumar Tarafder, ADD (PP)	Jashore	01712195781	tarafdersushanta@gmail.com
19	Robiah Noor Ahmed, ADD (PP)	Natore	01712225352	robiah786@yahoo.com
20	Md. Salah Uddin, DTO	DAE, Sylhet	01716393921	ddaesylhet@gmail.com
21	Dr. Md. Sadiqur Rahman, ADD (PP)	DAE, Sylhet	01712271505	ddaesylhet@gmail.com
22	Sumaiya Ahmed, AEO	Muktagacha, Mymensingh	01775705298	sumaiya.retu@gmail.com
23	Md. Azizul Islam, UAO	Palashbari, Gaibandha	01717576578	uaopalashbari@gmail.com
24	Rajia Sultana, AAO	Baraigram, Natore	01719861535	rajiasultana161@gmail.com
25	Bijoy Krishna Halder, ADD (PP)	Jhenaidah	01923186520	hbijoy69@yahoo.com
26	Md. Humayun Kabir, AEO	Kaliganj, Jhenaidah	01717455501	humayunkabirsau@gmail.com
27	Md. Shakhauth Hossain, UAO	Islampur, Jamalpur	01718528405	shakhauth.dae@gmail.com
28	EVA Mallick, AEO	Bagherpara, Jessroe	01712373303	evamallick87@gmail.com

3. Training for AAEOs/SAAOs. Total Training programme was 10 batches (each batch consist of 30 participants)

Batch-1

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance.Venue: Training Room, DDAE office, Jashore Date: 14-15 March 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Milton Kumar Bairagi	SAAO	Bagherpara, Jessore	01748947533
2	Bijan Kumar Ray	SAAO	Bagherpara, Jessore	01715128602
3	Md.Mokshed Ali	SAAO	Bagherpara, Jessore	01913489382
4	Ahammad Ali	SAAO	Bagherpara, Jessore	01714479263
5	Md.AI Hossain	SAAO	Kaligonj, Jhenaidah	01714850946
6	Md.Mohiuddin	SAAO	Kaligonj, Jhenaidah	01721054005
7	Md.Zakir Hossain	SAAO	Sadar, Jessore	01718347481
8	Md.Shahidul Isalm	SAAO	Kaligonj, Jhenaidah	01978208460
9	Kallol Halder	SAAO	Bagherpara, Jessore	01748947531
10	Mayamina Khatun	SAAO	Bagherpara, Jessore	01731234555
11	Md.Rustom Ali	AAEO	Kaligonj, Jhenaidah	01717995167
12	Ramesh Chandra Biswas	SAAO	Kaligonj, Jhenaidah	01718778709
13	Madhab Chandra Biswas	SAAO	Kaligonj, Jhenaidah	01718768852
14	Md.Ashrafuzzaman	SAAO	Kaligonj, Jhenaidah	01712005668
15	Md.Nazrul Islam	SAAO	Kaligonj, Jhenaidah	01912355247
16	Shamal Kumar Nath	SAAO	Jhikorgacha, Jessore	01912439711
17	Md.Abdul Awal	SAAO	Jhikorgacha, Jessore	01737721416
18	Md.Abdul Karim Khan	SAAO	Bagherpara, Jessore	01724239160
19	Miss Afrosa Akter	SAAO	Jhikorgacha, Jessore	01734896639
20	Swapna Mollick	SAAO	Sadar, Jessore	01718455498
21	Md.Shahadat Hossain	SAAO	Bagherpara, Jessore	01740564765
22	Md.Royal Hossain	SAAO	Jhikorgacha, Jessore	01729746965
23	Shayamal Kumar Das	SAAO	Jhikorgacha, Jessore	01718612932
24	Shimul Roy	SAAO	Jhikorgacha, Jessore	01913437879
25	Shamim Humayun	SAAO	Sadar, Jessore	01717361321
26	Shirina Khatun	SAAO	Sadar, Jessore	01716148493
27	Sanaton Shikder	SAAO	Sadar, Jessore	01716909300
28	Khondaker Golam Mostafa	SAAO	Bagherpara, Jessore	01726484915
29	Md.Mahabubul Alam	SAAO	Sadar, Jessore	01718834326
30	Md.Ayub Hossain	SAAO	Jhikorgacha, Jessore	01728994675
31	Md.Jahirul Islam	SAAO	Jhikorgacha, Jessore	01717531135
32	Mohadev Kumar Das	SAAO	Jhikorgacha, Jessore	01730627675
33	S.M.Mahabub Rahman	SAAO	Bagherpara, Jessore	01716279443
34	Md.Jahurul	SAAO	Kaligonj, Jhenaidah	01712949610
35	Md.Shahin Alam	SAAO	Kaligonj, Jhenaidah	01941234190
36	Ardhendu Kumar Parey	SAAO	Jhikorgacha, Jessore	01911654677
37	Mohammad Mostafa	SAAO	Sadar, Jessore	01731447089
38	Swapon Kar Mitra	SAAO	Sadar, Jessore	01739220694
39	Md.Jonab Ali	SAAO	Sadar, Jessore	01918785823
40	Md.Hasan Aktar	SAAO	Sadar, Jessore	01712984648

Batch-2

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance. Venue: DDAE office, Dinajpur

Date: 14-15 March 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Md.Abdul Halim	AAEO	Birgonj, Dinajpur	01726586821
2	Md.Zillur Rahman	SAAO	Birgonj, Dinajpur	01719043801
3	Aumbika Charan Roy	SAAO	Birgonj, Dinajpur	01757990393
4	Md.Rabiul Islam	SAAO	Chirirbandor, Dinajpur	01714600910
5	Md.Abdus Salam Shah	SAAO	Parbatipur, Dinajpur	01721785903
6	Kishore Roy	SAAO	Parbatipur, Dinajpur	01739015652
7	Md.Altafur Rahman	SAAO	Parbatipur, Dinajpur	01717582953
8	Basudev Chandra Roy	SAAO	Parbatipur, Dinajpur	01717589741
9	Md.Rezaul Karim	SAAO	Birgonj, Dinajpur	01717553635
10	Md.Tabibur Rahman	SAAO	Chirirbandor, Dinajpur	01722808845
11	Md.Shamsuzzaman	SAAO	Chirirbandor, Dinajpur	01776903799
12	Rohini Kanta Roy	SAAO	Chirirbandor, Dinajpur	01716705244
13	Bijoy Chandra Roy	SAAO	Chirirbandor, Dinajpur	01713721376
14	Md.Minhazul Haque	SAAO	Chirirbandor, Dinajpur	01741461051
15	Foni Bhusan	SAAO	Chirirbandor, Dinajpur	01714751558
16	Md.Abdul Hamid Shah	SAAO	Chirirbandor, Dinajpur	01706805772
17	Md.Anwarul Islam	SAAO	Birgonj, Dinajpur	01725740660
18	Md.Jahangir Alam	SAAO	Chirirbandor, Dinajpur	01671175105
19	Md.Khademul Islam	SAAO	Chirirbandor, Dinajpur	01774474799
20	Md.Tauhidul Islam	SAAO	Parbatipur, Dinajpur	01772928672
21	Md.Shahidul Islam	SAAO	Parbatipur, Dinajpur	01722847588
22	Mostak Ahamed	SAAO	Birgonj, Dinajpur	01718863726
23	Md.Mokter Hossain	SAAO	Birgonj, Dinajpur	01740873599
24	Md.Abu Sufian	SAAO	Parbatipur, Dinajpur	01721416330
25	Md.Kamal Hossain	SAAO	Birgonj, Dinajpur	01755469179
26	Md.Abdur Rahim	SAAO	Parbatipur, Dinajpur	01704378185
27	Md.Golam Mostafa	SAAO	Birgonj, Dinajpur	01718970316
28	Sarat Chandra Barmon	SAAO	Birgonj, Dinajpur	01721566060
29	Palash Chandra Shil	SAAO	Parbatipur, Dinajpur	01722356779
30	Mst.Rani Akter	SAAO	Parbatipur, Dinajpur	01748658406

Batch-3

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance. Venue: Training Room, DDAE office, RDA Bogra

Date: 20-21 March 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Abdul Khaleque	AAEO	Sadar, Bogra	01712576001
2	Md.Rezaul Karim	SAAO	Sadar, Bogra	01716961825
3	Sree Probindra Nath Sarker	AAEO	Shibgonj, Bogra	01719615671
4	Md.Manjur Hasan	SAAO	Palashbari, Gaibandha	01716526848
5	Md.Abdullah Miah	SAAO	Palashbari, Gaibandha	01719252130
6	Md.Abdul Kafi	AAEO	Palashbari, Gaibandha	01716977882
7	Md.Abdur Rahman	SAAO	Palashbari, Gaibandha	01720156155
8	Md.Rafiqul Islam Farazi	SAAO	Palashbari, Gaibandha	01719087704
9	Sharmila Sharmin	SAAO	Palashbari, Gaibandha	01767087766
10	Nazma Siddika	SAAO	Palashbari, Gaibandha	01713711219
11	Mrs.Tahera Begum	SAAO	Palashbari, Gaibandha	01716695449
12	Md.Asgar Ali	SAAO	Mithapukur, Rangpur	01719302123
13	Md.Zakir Hossain	SAAO	Mithapukur, Rangpur	01725934281
14	Md.Aminul Islam	SAAO	Mithapukur, Rangpur	01726118361
15	Md.Saifur Rahman	SAAO	Shibgonj, Bogra	01719038256
16	Md.Ruhul Amin	SAAO	Shibgonj, Bogra	01714547813
17	Md.Anamul Haque	SAAO	Shibgonj, Bogra	01718710814
18	Md.Mahmudul Hasan	SAAO	Shibgonj, Bogra	01735684566
19	Md.Shahin Alam	SAAO	Shibgonj, Bogra	01710646789
20	Md.Rashedin Nobi	SAAO	Shibgonj, Bogra	01740906541
21	Brojakishor Nandi	SAAO	Shibgonj, Bogra	01731109325
22	Md.Mozammel Haque	SAAO	Shibgonj, Bogra	01716000238
23	Apurbo Chandra Roy	SAAO	Sadar, Bogra	01722916177
24	Md.Abdul Haque	SAAO	Sadar, Bogra	01718614229
25	Md.Moklasur Rahman	SAAO	Sadar, Bogra	01711973798
26	A.M.M.Liakat Ali	SAAO	Sadar, Bogra	01724215804
27	Md.Moshfiqur Rahman	SAAO	Mithapukur, Rangpur	01718837970
28	Md.Asalam Miah	SAAO	Mithapukur, Rangpur	01739427892
29	Iqbal Ahmed Pramanik	SAAO	Mithapukur, Rangpur	01718938022
30	Md.Emran Hassan	SAAO	Mithapukur, Rangpur	01719248427
31	Md.Rabiul Islam	SAAO	Mithapukur, Rangpur	01750963450
32	Md.Nurul Islam	AAEO	Mithapukur, Rangpur	01723085672
33	Md.Akheruzzaman	SAAO	Mithapukur, Rangpur	01719244768
34	Md.Abdur Rashid	SAAO	Sadar, Bogra	01730914315
35	Md.Abdur Rahim	SAAO	Sadar, Bogra	01714512370
36	Md.Shahjahan Ali	SAAO	Sadar, Bogra	01786825592
37	Md.Shazedul Islam Mondal	SAAO	Palashbari, Gaibandha	01740569932
38	Md.Omar Faruk Sarker	SAAO	Palashbari, Gaibandha	01712942435
39	S.M.Maharul Islam	SAAO	Sadar, Bogra	01717032122
40	Bitosh Chandra Roy	SAAO	Shibgonj, Bogra	01738665738

Batch-4

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance. Venue: Horticulture Centre, Natore

Date: 20-21 March 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Md.Emran Hossain	SAAO	Sadar, Naogaon	01738169070
2	Wazed Ali	SAAO	Sadar, Naogaon	01720497297
3	Abdul Muktader Md.Gausher Alam	SAAO	Sadar, Naogaon	01720497297
4	Md.Azmul Huda	SAAO	Sadar, Naogaon	01712313915
5	Md.Fazlur Rahman	SAAO	Sadar, Naogaon	01712481400
6	Marziya Parbhin	SAAO	Sadar, Naogaon	01719167765
7	AKM Sazzad Hossain	SAAO	Sadar, Naogaon	01715918321
8	Md.Ratan Ali	SAAO	Sadar, Naogaon	01789167216
9	Khaya Md.Jillur Rahman	SAAO	Sadar, Naogaon	01719711818
10	Shailendranath Sarker	SAAO	Sadar, Naogaon	01712415735
11	Sree Narendranath Tarafder	SAAO	Godagari, Rajshahi	01726376735
12	Md.Akbar Ali	SAAO	Godagari, Rajshahi	01718674765
13	Atanu Sarker	SAAO	Godagari, Rajshahi	01715997761
14	Md.Shohidul Alam	SAAO	Godagari, Rajshahi	01712627974
15	Md.Nurul Islam	SAAO	Godagari, Rajshahi	01783702601
16	Mahmudullah	SAAO	Godagari, Rajshahi	01785968224
17	Sarwar Zahid Md.Firoz	SAAO	Godagari, Rajshahi	01718658519
18	Md.Lutfor Rahman	SAAO	Godagari, Rajshahi	01758783848
19	Md.Jalal uddin Dewan	SAAO	Godagari, Rajshahi	01761331255
20	Md.Belal uddin	SAAO	Godagari, Rajshahi	01716731618
21	Md.Mehedi Hassan	SAAO	Baraigram, Natore	01718506794
22	Miss Tahmina Akther	SAAO	Baraigram, Natore	01746904881
23	Md.Salim Reza	SAAO	Baraigram, Natore	01717853485
24	Md.Mojibar Rahman	SAAO	Baraigram, Natore	01749783706
25	Md.Hazrat Ali	SAAO	Baraigram, Natore	01722988707
26	Md.Abdul Mozid	SAAO	Baraigram, Natore	01718858000
27	Md.Mozibar Rahman	SAAO	Baraigram, Natore	01724947410
28	Most.Nurunnahar Khatun	SAAO	Baraigram, Natore	01837977353
29	Md.Rafiqul Islam	SAAO	Baraigram, Natore	01757383981
30	Md.Abdul Aziz	AAEO	Baraigram, Natore	01712312564

Batch-5

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance.Venue: Horticulture, Kewatkhali, Mymensingh

Date: 28-29 March 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Md.Towhid Ali	SAAO	Sadar, Kishoregonj	01716542154
2	Md.Taub Mia	SAAO	Sadar, Kishoregonj	01719983063
3	Md.Nashiruzzaman	SAAO	Sadar, Kishoregonj	01713587805
4	Md.Helal uddin	AAEO	Sadar, Kishoregonj	01911823068
5	Sk.Motiur Rahman	SAAO	Sadar, Kishoregonj	01938825088
6	Md.Ala uddin	SAAO	Sadar, Kishoregonj	01938825069
7	Shahabul Kalam	SAAO	Sadar, Kishoregonj	01728009537
8	Md.Nobi Hossain	SAAO	Sadar, Kishoregonj	01717068170
9	Md.Zahirul Haque	SAAO	Sadar, Kishoregonj	01739919454
10	Md.Nazmul Alam	SAAO	Sadar, Kishoregonj	01737882282
11	Razib Kumar Sutradhar	SAAO	Delduar, Tangail	01736224616
12	Mokhlesur Rahman	SAAO	Delduar, Tangail	01724172366
13	Md.Idris Ali Joarder	SAAO	Delduar, Tangail	01718567411
14	Ujjala Sarker	SAAO	Delduar, Tangail	01812266436
15	Asma Akter	SAAO	Delduar, Tangail	01755751451
16	Md.Abdul Khaleque Bhuiya	SAAO	Delduar, Tangail	01718920967
17	Md.Abdul Baset	SAAO	Delduar, Tangail	01767762796
18	Md.Mehedi Hasan	SAAO	Delduar, Tangail	01715591642
19	Md.Mainul Hasan	SAAO	Delduar, Tangail	01739347349
20	Md.Shariful Islam	SAAO	Delduar, Tangail	01735820113
21	Md.Selim Reza	SAAO	Muktagacha,Mymensingh	01716445554
22	Md.Harun-or-Rashid	SAAO	Muktagacha,Mymensingh	01714260043
23	Md.Rabiul Karim	SAAO	Muktagacha,Mymensingh	01714584010
24	Md.Dulal uddin	SAAO	Muktagacha,Mymensingh	01712378574
25	Md.Abdul Malek	AAEO	Muktagacha,Mymensingh	01712967291
26	Md.Shafikul Islam	SAAO	Muktagacha,Mymensingh	01725602640
27	Md.Julhash uddin	SAAO	Muktagacha,Mymensingh	01912319399
28	Md.Abdul Bashed	SAAO	Muktagacha,Mymensingh	01718903662
29	Md.Jalal uddin	SAAO	Muktagacha,Mymensingh	01728783916
30	Mozammel Haque	SAAO	Muktagacha,Mymensingh	01736220531

Batch-6

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance. Venue: Training Hall of DDAE office, Narshingdi

Date: 4-5 April 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Musharof Hossain	AAEO	Raipura, Narshingdi	01712812139
2	Md. Bekchand Mridha	AAEO	Shibpur, Narshingdi	01711167265
3	Zakir Hossain Khan	SAAO	Raipura , Narshingdi	01779506088
4	Md. Motiur Rahman	SAAO	Raipura , Narshingdi	01938821718
5	Md. Delwar Hossain	SAAO	Raipura , Narshingdi	01725577208
6	Md. Mahbubur Rahman	SAAO	Shibpur, Narshingdi	01718888875
7	Narayan Chandra Sarker	SAAO	Raipura , Narshingdi	01712399650
8	Md. Anwar Hossain	SAAO	Raipura , Narshingdi	01716721026
9	Md. Mosarof Hossain	SAAO	Raipura , Narshingdi	01715792087
10	Md. Shahtaj Mahmud	SAAO	Raipura , Narshingdi	01787880534
11	Sadekur Rahman	SAAO	Raipura , Narshingdi	01737466904
12	Humayun Kabir	SAAO	Shibpur, Narshingdi	01720268566
13	Ashrafur Rahman	SAAO	Belabo, Narshingdi	01934742144
14	Md. Abdul Latif	SAAO	Belabo, Narshingdi	01917986471
15	Md. Harun or Rashid	SAAO	Raipura , Narshingdi	01717539971
16	Anamul Haque Miah	SAAO	Shibpur, Narshingdi	01927868026
17	Md. Matiur Rahman	SAAO	Raipura , Narshingdi	01917307029
18	Shamim Ahmmed	SAAO	Shibpur, Narshingdi	01713509288
19	Md. Ruhul Amin	SAAO	Shibpur, Narshingdi	01824590351
20	Josna Begum	SAAO	Shibpur, Narshingdi	01728492321
21	Parvin Sultana	SAAO	Belabo, Narshingdi	01712186991
22	Sumi Akhter	SAAO	Belabo, Narshingdi	01915043007
23	Md. Alamin	SAAO	Belabo, Narshingdi	01729759387
24	Fatema Begum	SAAO	Belabo, Narshingdi	01754372634
25	Rafiqul Islam	SAAO	Belabo, Narshingdi	01818243449
26	Waliur Rahman	SAAO	Belabo, Narshingdi	01727563971
27	Md. Musharraf Hossain	SAAO	Shibpur, Narshingdi	01710838065
28	Md. Zahurul Islam	SAAO	Belabo, Narshingdi	01929682728
29	Salah uddin Bhuyan	SAAO	Shibpur, Narshingdi	01913732262
30	Md. Abdus Shakur	SAAO	Belabo, Narshingdi	01913217625

Batch-7

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance. Venue: Mushroom Development Institute, Savar, Dhaka

Date: 4-5 April 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Md. Emdadul Hossain	AAEO	Kapasia, Gazipur	01913256454
2	Sonchoy Bijoy Das	SAAO	Kapasia, Gazipur	01938821836
3	Md. Nazrul Islam	SAAO	Kapasia, Gazipur	01724293934
4	Md. Momtaz uddin Khondaker	SAAO	Kapasia, Gazipur	01712377302
5	Fahmida Akhter	SAAO	Kapasia, Gazipur	01923534543
6	Habiba	SAAO	Kapasia, Gazipur	01708018024
7	Md. Shawkat Hossain	SAAO	Kapasia, Gazipur	01719779662
8	S.M. Iqbal	SAAO	Kapasia, Gazipur	01727776366
9	Al Asmaul Hosna	SAAO	Kapasia, Gazipur	01717639636
10	Raiyan Sarker	SAAO	Kapasia, Gazipur	01918926210
11	Md. Bazlur Rashid	SAAO	Savar, Dhaka	01912623164
12	Md. Shaukot hossen	SAAO	Savar, Dhaka	01718867708
13	Md. Nasir uddin Bhuyan	SAAO	Savar, Dhaka	01712977644
14	Md. Nazrul Islam	SAAO	Savar, Dhaka	01701230613
15	Sarmeen Akhter	SAAO	Savar, Dhaka	01744869242
16	Md. Mozammel Haque	SAAO	Savar, Dhaka	01710825675
17	Mohammad Rabiul Azad	SAAO	Savar, Dhaka	01711262389
18	Nazma Begum	SAAO	Savar, Dhaka	01721243311
19	Laxman Chandra Roy	SAAO	Savar, Dhaka	01715694243
20	Krishna Chandra Roy	AAEO	Savar, Dhaka	01711244107

Batch-8

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance. Venue: ATI, Khadimnagar, Sylhet

Date: 9-10 April 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Md. Momtaz Uddin	AAEO	South Surma, Sylhet	01715772548
2	Asma Siddika	SAAO	South Surma, Sylhet	01764184119
3	Marufa Begum	SAAO	South Surma, Sylhet	01765216982
4	Bhupesh Chandra Das	SAAO	South Surma, Sylhet	01721912024
5	Mariom Sultana	SAAO	South Surma, Sylhet	01777031411
6	Partha Sarathi Malaker	SAAO	South Surma, Sylhet	01726536171
7	Bipresh Talukder	SAAO	South Surma, Sylhet	01725585398
8	Mst. Asma Begum	SAAO	South Surma, Sylhet	01946395765
9	Matilal Halder	SAAO	South Surma, Sylhet	01712301563
10	Tapan Kumar Baishnab	SAAO	South Surma, Sylhet	01737964118
11	Pronab Chaudhury	SAAO	Sreemongal, Moulovibazar	01717618282
12	Ajit Kumar Paul	SAAO	Sreemongal, Moulovibazar	01711065147
13	Ringkulal Esh	SAAO	Sreemongal, Moulovibazar	01737263604
14	Md. Mishkatul Islam	SAAO	Sreemongal, Moulovibazar	01752964139
15	Md. Mohebur Rahman	SAAO	Sreemongal, Moulovibazar	01991284457
16	Md. Rustom Ali	SAAO	Sreemongal, Moulovibazar	01720273175
17	Shahadat Ahammad	SAAO	Sreemongal, Moulovibazar	01735319620
18	Md. Saiful Islam	SAAO	Sreemongal, Moulovibazar	01728207179
19	Shamim Ahmed	SAAO	Sreemongal, Moulovibazar	01781656692
20	Md. Nazmul Hasan	SAAO	Sreemongal, Moulovibazar	01717926238

Batch-9

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance. Venue: Horticulture Centre, Feni

Date: 9-10April 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	AKM Jahangir Alam	SAAO	Mirsharai, Chattogram	01823619681
2	Md. Monjur Haider	SAAO	Mirsharai, Chattogram	01813179242
3	Nayma Yasmin	SAAO	Mirsharai, Chattogram	01866332368
4	Din Mohammad	SAAO	Mirsharai Chattogram	01716755391
5	AHM Salim Newaz	SAAO	Mirsharai, Chattogram	01827119410
6	Md. Omar Fayzul Hasan	SAAO	Mirsharai, Chattogram	01822712271
7	Md. Shamsul Alam	SAAO	Mirsharai, Chattogram	01558802978
8	Mohammed Shahjahan	SAAO	Mirsharai, Chattogram	01836595096
9	Md. Fakharuddin	SAAO	Chandina, Kumilla	01866071100
10	Abdul Wadud Nawaz	SAAO	Chandina, Kumilla	01716929622
11	Md. Rafiqul Islam	AAEO	Chandina, Kumilla	01815162891
12	Md. Tamiz Uddin Khan	SAAO	Chandina, Kumilla	01714516238
13	Md. Mohsin Talukder	SAAO	Chandina, Kumilla	01716086064
14	Md. Nazrul Islam	SAAO	Chandina, Kumilla	01726814262
15	Md. Majedul Islam	SAAO	Chandina, Kumilla	01818329192
16	Subir Kumar Sarker	SAAO	Chandina, Kumilla	01756045520
17	Shanti Priyo Chakma	SAAO	Sadar, Khagrachari	01556567086
18	Dolon Kanti Mollick	SAAO	Sadar, Khagrachari	01556741484
19	Nasir Ahamed	AAEO	Sadar, Khagrachari	01837111121
20	Bipaswi Binoy Chakma	SAAO	Sadar, Khagrachari	01556538865
21	Lal Kamal Chakma	SAAO	Sadar, Khagrachari	01556538865
22	Md. Golam Sarwar	SAAO	Chandina, Kumilla	01728203147
23	Md. Iqbal Hossain	SAAO	Chandina, Kumilla	01824838220
24	Jashim Uddin	SAAO	Sadar, Khagrachari	01822866021
25	Sanjhita Chakma	SAAO	Sadar, Khagrachari	01556539962
26	Swapan Chakma	SAAO	Sadar, Khagrachari	01556773474
27	Mongnu Marma	SAAO	Sadar, Khagrachari	01553602366
28	Rezaul Haque Khan	SAAO	Sadar, Khagrachari	01556773604
29	Kazi Md. Nurul Alam	SAAO	Mirsharai, Chattogram	01818650771
30	Md. Abu Sufian	SAAO	Mirsharai, Chattogram	01816907796

Batch-10

Capacity Building Training for AAEOs/SAAOs on Post-harvest Management Practices, Food Safety, Marketing and Quality Assurance. Venue: Horticulture Centre, Jamalpur

Date: 16-17 April 2018

Participants List

Serial No.	Name of Participants	Designation	Address	Mobile Number
1	Md. Shahidur Rahman Akanda	SAAO	Islampur, Jamalpur	01719744054
2	Md. Abdullah Al Masud Khan	SAAO	Islampur, Jamalpur	01737991244
3	Md. Ebrahim	SAAO	Islampur, Jamalpur	01736196959
4	Md. Nazmul Hasan Khan	SAAO	Islampur, Jamalpur	01719312480
5	Ataur Rahman	SAAO	Islampur, Jamalpur	01719610487
6	Ayub Ali	SAAO	Islampur, Jamalpur	01786130612
7	Md. Mijanur Rahman	SAAO	Islampur, Jamalpur	01711139778
8	Md. Shakhawat Hossain	SAAO	Islampur, Jamalpur	01732332292
9	Md. Imam Hossain	SAAO	Madhupur Tangail	01736781438
10	Alamgir Hossain	SAAO	Madhupur Tangail	01720272619
11	Ibrahim Khalil	SAAO	Madhupur Tangail	01924647587
12	Md. Altaf Hossain	SAAO	Nakla, Sherpur	01716933884
13	Md. Ibne Mizan	SAAO	Islampur, Jamalpur	01799107501
14	Md. Mozammel Haque	SAAO	Nakla, Sherpur	01823602558
15	Ismatun Masura Jahan	SAAO	Nakla, Sherpur	01717563670
16	Bbu Motaleb	SAAO	Nakla, Sherpur	01713576390
17	Md. Azizul Haque	SAAO	Nakla, Sherpur	01712409291
18	Md. Noor Hossain	SAAO	Islampur, Jamalpur	01719643664
19	Md. Moshir Rahman	SAAO	Nakla, Sherpur	01712474155
20	Jerina Easmin Ripa	SAAO	Madhupur Tangail	01824178099
21	Kumrunnahar	SAAO	Madhupur Tangail	01736480929
22	Khaja Myen uddin	SAAO	Madhupur Tangail	01754522189
23	Mazedur Rahman	SAAO	Madhupur Tangail	01726769348
24	Rehana Khatun	SAAO	Madhupur Tangail	01716804585
25	Gulnahr	SAAO	Madhupur Tangail	01727595702
26	Md. Faruk Hossain	SAAO	Madhupur Tangail	01716243680
27	Md. Rezaul Karim	SAAO	Nakla, Sherpur	01918252515
28	Md. Sarwar Jahan shawon	SAAO	Nakla, Sherpur	01743455817
29	Md. Abdur Razzak	SAAO	Nakla, Sherpur	01734876431
30	KM Nazmul Hassan	SAAO	Nakla, Sherpur	01916906862

Training Completion Details

1. (A) Foundation Training for LBFs (Table-1):

No. of batches	Training date	Training venue	No. of Participants		Total	Client Days
			Male	female		
01 (1 st Tr.)	08-09 January' 18	Hortex Foundation Conference Room, Dhaka	30	-	30	60
02 (2 nd Tr.)	24-25 April' 18	Hortex Foundation Conference Room, Dhaka	30	-	30	60
Total			60	-	60	120

2. (A) ToT for Capacity Building of DAE & Hortex Staff (Table-2):

No. of batches	Training date	Training venue	No. of Participants		Total	Client Days
			Male	female		
01 (1 st batch)	23-24 January' 18	Hortex Foundation Conference Room, Dhaka	23	02	25	50
02 (2 nd batch)	29-30 January' 18	Hortex Foundation Conference Room, Dhaka	23	02	25	50
03 (3 rd batch)	12-13 February' 18	Hortex Foundation Conference Room, Dhaka	16	04	20	40
04 (4 th batch)	12-13 February' 18	Hortex Foundation Conference Room, Dhaka	20	04	24	48
Total			82	12	94	188

3. Capacity Building Training for AAEOs/SAAOs (Table-3):

No. of batches	Training date	Training venue	No. of Participants		Total	Client Days
			Male	female		
01	14-15 March' 18	Training hall, DDAE office, Dinajpur	29	01	30	60
02	15-16 March' 18	Training hall, DDAE office, Jashore	36	04	40	80
03	20-21 March' 18	Rural Development Academy (RDA), Bogura	37	03	40	80
04	20-21 March' 18	Horticulture Centre, Natore	27	03	30	60
05	28-29 March' 18	Horticulture Centre, Kewatkhal, Mymensingh	28	02	30	60
06	04-05 April' 18	Training hall, DDAE office, Narshingdi	26	04	30	60

07	04-05 April' 18	MDI , Savar, Dhaka	15	05	20	40
08	09-10 April' 18	ATI, Khadimnagar, Sylhet	16	04	20	40
09	09-10 April' 18	Horticulture Centre, Feni	27	03	30	60
10	16-17 April' 18	Horticulture Centre, Jamalpur	25	05	30	60
Total			266	34	300	600

4. (A) CIG Training (Table-4):

	District Name	Upazila	Training Venue	Training Date	No. of Group	No. of participants		Total	Client Days
						Male	Female		
1	Dhaka	Savar	Training hall & office room of Horticulturist, Rajalakh, Savar	21-22 May' 18	04	75	40	115	115
2	Gazipur	Kapasias	Chandpur bazaar CCMC & Chandpur high school	24 May' 18	03	60	30	90	90
3	Narshingdi	Belabo	Narayanpur U/P hall & Bhatarchar primary school	29-28 May' 18	03	70	20	90	90
		Shibpur	Farmers training centre & Palli gibikayan project hall room	27-28 May' 18	03	47	40	87	87
		Raipura	Charmorjal U/P hall & Morjal high school	27-28 May' 18	03	90	-	90	90
4	Tangail	Delduar	Fajilhati U/P hall, Atia U/P hall & Morning sun kinder garten school	30-31May' 18	03	90	-	90	90
		Madhupur	Farmers training hall & Upazila parishad hall	30-31May' 18	03	70	20	90	90
5	Mymensingh	Muktagacha	Gabtolli high school & Battola pre cadet school	30-31May' 18	03	88	-	88	88
6	Jamalpur	Islampur	Degrirchar high school, Islampur	30-31May' 18	03	90	-	90	90
7	Cumilla	Chandina	Upazila parishad hall & Upazila training centre	04-05 June' 18	03	70	20	90	90
8	Chattogram	Mirsharai	Upazila parishad hall room &	04-05 June' 18	03	90	-	90	90

			UAO office training hall room						
9	Bogura	Sadar	Pallimongal high school & Shakharia U/P hall	04-05 June'18	03	90	-	90	90
		Shibgonj	Upazila parishad hall & BRDB hall	04-05 June'18	03	90	-	90	90
10	Rangpur	Mithapukur	Upazila farmers training centre & BRDB hall	10-11 June'18	03	80	10	90	90
11	Gaibandha	Palashbari	Upazila farmers training centre & BRDB hall	10-11 June'18	03	60	30	90	90
12	Rajshahi	Godagari	Upazila farmers training centre & BRDB hall	10-11 June'18	03	30	60	90	90
13	Naogaon	Sadar	Upazila farmers training centre & Upazila parishad hall	10-11 June'18	03	90	-	90	90
14	Jhenaidah	Kaligonj	Upazila farmers training centre & UAO's office room	25-26 June'18	03	90	-	90	90
15	Jashore	Sadar	Churamonkati high school, collection points, Abdulpur and Hoibatpur	25-26 June'18	03	80	10	90	90
		Bagherpara	Upazila farmers training hall & Upazila parishad hall	25-26 June'18	03	80	10	90	90
		Jhikorgacha	Upazila farmers training centre & BRDB hall	25-26 June'18	03	80	10	90	90
Total					64	1610	300	1910	1910

4. (B) CIG Training (Table-5):

	District Name	Upazila	Training Venue	Training Date	No. of Group	No. of participants		Total	Client Days
						Male	Female		
1	Dhaka	Savar	Farmers training centre & Upazila parishad hall	08-09 January'19 28 March'19	04 01	40 10	80 20	120 30	150
2	Gazipur	Kapasia	Chandpur bazaar CCMC & Chandpur high school	05-06 March'19 28 March'19	04 02	100 40	20 20	120 60	180
3	Narshingdi	Belabo	Farmers training centre & BRDB hall room	08-09 January'19 14 March'19	04 02	100 60	20 -	120 60	180
		Shibpur	Farmers training centre & Palli gibikayan project hall room	08-09 January'19 19 March'19	04 02	80 40	40 20	120 60	180
		Raipura	Sreerampur farmers training centre & Upazila parishad hall	08-09 January'19 21 March'19	04 02	90 60	30 -	120 60	180
4	Tangail	Delduar	Farmers training hall & Upazila parishad hall	15-16 January'19 04 April'19	04 02	100 60	20 -	120 60	180
		Madhupur	Farmers training hall & Upazila parishad hall	14-15 January'19 20 March'2019	04 02	105 20	15 40	120 60	180
5	Mymensingh	Muktagacha	Farmers training centre & BRDB hall	15-16 January'19 19 March'2019	04 02	60 40	60 20	120 60	180
6	Jamalpur	Islampur	BRDB hall room & UAO's office	28-29 January'19 15 March'19	04 02	120 -	- 60	120 60	180
7	Cumilla	Chandina	Upazila parishad hall & Upazila training centre	22-23 January'19 19 March'2019	04 02	100 40	20 20	120 60	180
8	Chattogram	Mirsharai	Upazila parishad hall room & UAO office training hall room	10-11 February'19 19 March'2019	04 02	100 60	20 -	120 60	180
9	Sylhet	Dakhin Surma	Upazila farmers training hall & Upazila parishad hall	07-08 November'18 25-26 February'19 28 March'2019	04 04 02	100 92 60	20 28 -	120 120 60	300
10	Moulavibazar	Sreemongal	Upazila farmers training centre & UAO's office	07-08 November'18 26-27 February'19	04 04	120 100	- 20	120 120	300

				06 May'19	02	40	20	60	
11	Dinajpur	Birgonj	Farmers training hall room & Upazila parishad hall room	29-30 October'18	04	100	20	120	300
				25-26 February'19	04	100	20	120	
				27 March'2019	02	60	-	60	
		Chirirbandar	Upazila Bangabandhu hall & Upazila conference hall	29-30 October'18	04	120	-	120	300
				26-27 February'19	04	80	40	120	
				07 April'19	02	60	-	60	
Parbatipur	UAO office training room-1 & UAO office training room-2	29-30 October'18	04	40	80	120	300		
		26-27 February'19	04	60	60	120			
		28 March'2019	02	60	-	60			
12	Rangpur	Methapukur	UAO office & Begum Rokeya auditorium	20 & 23 February'19	04	79	41	120	180
				27 March'2019	02	59	01	60	
13	Gaibandha	Palashbari	Krishi office hall room & BRDB hall room	19-20 February'19	04	75	45	120	180
				27 March'2019	02	30	30	60	
14	Bogura	Sadar	UAO office training hall & Upazila parishad hall	19-20 February'19	04	120	-	120	180
				31 March'19	02	60	-	60	
		Shibgonj	UAO office training room & Upazila parishad hall room	19-20 February'19	04	99	21	120	180
				31 March'2019	02	60	-	60	
15	Naogaon	Sadar	Krishi training centre & Upazila parishad hall	04-05 March'19	04	60	60	120	180
				27 March'19	02	-	60	60	
16	Rajshahi	Godagari	Shilpakala academy hall & Farmers training hall	26-27 February'19	04	30	90	120	180
				27 March'19	02	60	-	60	
17	Natore	Baraigram	NATP Farmers training hall & BRDB training hall	25-26 November'18	04	100	20	120	300
				05-06 March'19	04	80	40	120	
				27 March'19	02	60	-	60	
18	Jhenaidah	Kaligonj	Farmers training centre & UAO's office room	12-13 January'19	04	100	20	120	180
				31 March'19	02	60	-	60	
19	Jashore	Sadar	Upazila farmers training hall & Upazila parishad hall	11-12 February'19	04	100	20	120	240
				19 March'19	02	60	-	60	
				17 June'19	02	60	-	60	
		Jhikorgacha	Agri training hall & BRDB training hall	09-10 February'19	04	80	40	120	240
				21 March'19	02	60	-	60	

				26 June'19	02	60	-	60	
		Bagherpara	Upazila parishad hall & Farmers training hall	03 & 05 February'19	04	80	40	120	210
				19 Mach'19	02	60	-	60	
				30 June	01	30	-	30	
20	Sherpur	Nokla	Farmers training centre & BRDB hall room	25-26 November'18	04	90	30	120	300
				23-24 January'19	04	100	20	120	
				19 Mach'19	02	15	45	60	
21	Kishoregonj	Sadar	Upazila farmers training hall & Upazila parishad hall	07-08 November'18	04	120	-	120	300
				15-16 January'19	04	120	-	120	
				19 Mach'19	02	60	-	60	
22	khagrachari	Sadar	DDAE office training hall & Horticulture centre training hall	25-26 November'18	04	65	55	120	300
				06-07 Mach'19	04	60	60	120	
				01 April'19	02	30	30	60	
Total					220	4999	1601	6600	6600

2. (B) ToT for Capacity Building of DAE & Hortex Staff (Table-6):

No. of batches	Training date	Training venue	No. of Participants		Total	Client Days
			Male	female		
01 (5 th batch)	08-09 October'18	Hortex Foundation Conference Room, Dhaka	11	14	25	50
02 (6 th batch)	21-22 October'18	Hortex Foundation Conference Room, Dhaka	23	05	28	56
Total			34	19	53	106

1. (B) Refreshers Training for LBFs (Table-7):

No. of batches	Training date	Training venue	No. of Participants		Total	Client Days
			Male	female		
01 (3 rd Tr.)	24-25 September'18	Hortex Foundation Conference Room, Dhaka	30	-	30	60
02 (4 th Tr.)	11-12 June '19	Hortex Foundation Conference Room, Dhaka	30	-	30	60

5. **Producer Organization (PO) Training** (Table-8):

	District Name	Upazila	Training Venue	Training Date	No. of Group	No. of participants		Total	Client Days
						Male	Female		
1	Dhaka	Savar	Farmers training centre	07 January'19	02	45	15	60	90
				27 November'19	01	19	11	30	
2	Gazipur	Kapasias	Chandpur bazaar CCMC	18 December'18	01	26	02	28	88
				04 March'19	01	26	04	30	
				21 November'19	01	22	08	30	
3	Narshingdi	Belabo	Farmers training centre	13 December'18	01	23	07	30	60
		Shibpur	Farmers training centre & Palli gibikayan project hall room	07 January'19	01	23	07	30	
				07 January'19	02	55	05	60	
Raipura	Sreerampur farmers training centre	12 December'18	01	30	-	30	60		
		07 January'19	01	24	06	30			
4	Tangail	Delduar	Farmers training hall & Upazila parishad hall	14 January'19	02	54	06	60	60
		Madhupur	Farmers training hall & Upazila	14 January'19	02	45	15	60	60
5	Mymensingh	Muktagacha	Farmers training centre & BRDB hall	14 January'19	02	46	14	60	90
				14 November'19	01	25	05	30	
6	Jalalpur	Islampur	BRDB hall room & UAO's office	27 January'19	02	60	-	60	60
7	Cumilla	Chandina	Upazila parishad hall & Upazila training centre	21 January'19	02	52	08	60	90
				25 November'19	01	24	06	30	
8	Chattogram	Mirsharai	Upazila parishad hall room & UAO office training hall room	07 February'19	02	57	03	60	60
9	Sylhet	Dakhin Surma	Upazila farmers training hall & Upazila parishad hall	27 February'19	02	51	09	60	60
10	Moulavibazar	Sreemongal	Upazila farmers training centre & UAO's office	25 February'19	02	48	12	60	60
11	Dinajpur	Birgonj	Farmers training hall room & Upazila parishad hall room	27 February'19	02	54	06	60	60
		Chirirbandar	Upazila Bangabandhu hall &	25 February'19	02	51	09	60	60

			Upazila conference hall						
		Parbatipur	UAO office training room-1 & UAO office training room-2	25 February'19 5 November'19	02 01	39 29	21 01	60 30	90
12	Rangpur	Methapukur	UAO office & Begum Rokeya auditorium	18 February'19 5 November'19	02 01	50 30	10 00	60 30	90
13	Gaibandha	Palashbari	Krishi office hall room & BRDB hall room	18 February'19	02	38	22	60	60
14	Bogura	Sadar	UAO office training hall & Upazila parishad hall	18 February'19 19 June'19	02 02	59 60	01 -	60 60	120
		Shibgonj	UAO office training room & Upazila parishad hall room	18 February'19 18 June'19 5 November'19	02 02 01	58 57 27	02 03 03	60 60 30	150
15	Naogaon	Sadar	Krishi training centre & Upazila parishad hall	03 March'19 11 November'19	02 01	39 24	21 06	60 30	90
16	Rajshahi	Godagari	Shilpakala academy hall & Farmers training hall	25 February'19	02	43	17	60	60
17	Natore	Baraigram	NATP Farmers training hall & BRDB training hall	04 March'19 14 November'19	02 01	48 24	12 06	60 30	90
18	Jhenaidah	Kaligonj	Farmers training centre & UAO's office room	11 February'19 21 November'19	02 01	54 27	06 03	60 30	90
19	Jashore	Sadar	Churamonkati CCMC & Upazila farmers training hall	13 February'19 18 November'19	02 01	51 28	09 02	60 30	90
		Jhikorgacha	Agri training hall & BRDB training hall	07 February'19 20 November'19	02 01	52 25	08 05	60 30	90
		Bagherpara	Farmers training hall & Upazila parishad hall	04 February'19 19 November'19	02 01	45 22	15 08	60 30	90
20	Sherpur	Nokla	Farmers training centre & BRDB hall room	22 January'19 20 November'19	02 01	57 25	03 05	60 30	90
21	Kishoregonj	Sadar	Upazila farmers training hall & Upazila parishad hall	14 January'19	02	60	-	60	60
22	khagrachari	Sadar	DDAE's training hall & Horticulture centre training hall	05 March'19	02	30	30	60	60
Grand Total					78	1961	377	2338	2338

1. (C) LBFs Training on Market Management [under the sub head ‘Training on Market Management (operations & maintenance) to POs & LBFs’ (Table-9):

No. of batches	Training date	Training venue	No. of Participants		Total	Client Days
			Male	female		
01	13 June'19	Hortex Foundation Conference Room, Dhaka	30	-	30	30

6. Traders Training (Table-10):

	District Name	Upazila	Training Venue	Training Date	No. of Group	No. of participants		Total	Client Days
						Male	Female		
1	Narshingdi	Belabo	Baraicha bazaar CCMC	27 June'19	01	30	-	30	30
		Shibpur	Farmers training centre	27 June'19	01	30	-	30	30
		Raipura	Sreerampur farmers training centre	18 June'19	01	30	-	30	30
2	Tangail	Delduar	Fajilhat bazaar CCMC	23 April'19	01	30	-	30	30
		Madhupur	Kuragacha CCMC	25 April'19	01	30	-	30	30
3	Jamalpur	Islampur	UAO's office	24 June'19	01	30	-	30	30
4	Cumilla	Chandina	Nimshar bazaar CCMC	26 June'19	01	30	-	30	30
5	Gaibandha	Palashbari	Krishi office hall room	29 April'19	01	30	-	30	30
6	Bogura	Sadar	UAO office training hall	24 April'19	01	30	-	30	30
		Shibgonj	UAO office training room	27 April'19	01	30	-	30	30
7	Jhenaidah	Kaligonj	Kaligonj CCMC	30 April'19	01	30	-	30	30
8	Jashore	Sadar	Churamonkati CCMC	15 May'19	01	30	-	30	30
		Jhikorgacha	Barbakpur CCMC	02 April'19	01	30	-	30	30
		Bagherpara	Farmers training hall	30 April'19	01	30	-	30	30
9	Kishoregonj	Sadar	Upazila farmers training hall	22 May'19	01	30	-	30	30
10	Rangpur	Mithapukur	Baldipukur CCMC	17 September'19	01	28	2	30	30

11	Natore	Baraigram	Upazila NATP training hall	17 September'19	01	30	-	30	30
12	Rajshahi	Godagari	Bashlitola CCMC	16 September'19	01	30	-	30	30
13	Dinajpur	Birgonj	UAO's office hall room	16 September'19	01	30	-	30	30
		Parbatipur	UAO's farmers training hall	17 September'19	01	30	-	30	30
		Chirirbandor	Upazila Bangabondhu hall	17 September'19	01	30	-	30	30
14	Naogaon	Sadar	DAE Training hall	22 September'19	01	30	-	30	30
15	Gazipur	Kapasia	Chandpur CCMC	23 September'19	01	30	-	30	30
16	Dhaka	Savar	UAO's farmers training hall	24 September'19	01	25	5	30	30
17	Mymensingh	Muktagacha	Gabtolli bazaar CCMC	25 September'19	01	30	-	30	30
18	Sherpur	Nokla	UAO's farmers training hall	26 September'19	01	29	-	29	29
19	Moulvibazar	Sreemongol	UAO's office	29 September'19	01	30	-	30	30
20	Sylhet	Dakshinurma	Farmers training room	30 September'19	01	28	-	28	28
21	Khagrachari	Sadar	DDAE's training hall	30 September'19	01	30	-	30	30
22	Chattogram	Mirsharai	UAO's farmers training hall	01 October'19	01	30	-	30	30
Grand Total					30	890	7	897	897

4 (c). CIG Training (Table-11):

	District Name	Upazila	Training Venue	Training Date	No. of Group	No. of participants		Total	No. of Client days
						Male	Female		
1	Dhaka	Savar	Upazila farmers training centre	28 November '21	01	00	30	30	30
				30 November '21	01	27	03	30	30
2	Gazipur	Kapasia	Chandpur CCMC	28 November '21	01	30	00	30	30
				29 November '21	01	00	30	30	30
3	Rajshahi	Godagari	Upazila farmers training centre	28 November '21	01	30	00	30	30
				29 November '21	01	00	30	30	30
				30 November '21	01	30	00	30	30
4	Tangail	Delduar	Upazila parishad hall room	28 November '21	01	30	00	30	30
				29 November '21	01	30	00	30	30
		Madhupur	UAO's farmers training hall	06 February '22	01	20	10	30	30
				07 February '22	01	15	15	30	30
		UAO's farmers training hall	08 February '22	01	20	10	30	30	

5	Jamalpur	Islampur	UAO's farmers training hall	28 November '21	01	00	30	30	30
				29 November '21	01	00	30	30	30
				30 November '21	01	30	00	00	30
6	Cumilla	Chandina	Upazila parishad hall room & Upazila farmers training centre	24 November '21	02	30	30	60	60
				25 November '21	01	20	10	30	30
7	Bogura	Bogura Sadar	UAO's farmers training hall	29 November '21	01	20	10	30	30
			UAO's farmers training hall	30 November '21	01	20	10	30	30
		Shibgonj	Old CCMC at Chandihara	28 November '21	01	10	20	30	30
			UAO's farmers training hall	29 November '21	01	30	00	30	30
			UAO's farmers training hall	30 November '21	01	30	00	30	30
8	Jhenaidah	Kaligonj	UAO's farmers training hall	29 November '21	01	10	20	30	30
			UAO's farmers training hall	30 November '21	01	30	00	30	30
9	Khagrachari	Khagrachari Sadar	DDAE's training hall	07 December '21	01	00	30	30	30
			Horticulture centre, Khejur bagan	07 December '21	01	30	00	30	30
			DDAE's training hall	08 December '21	01	30	00	30	30

10	Mymensingh	Muktagacha	Rasul Bazar Collection point	02 February '22	01	20	10	30	30
			UAO's farmers training centre	03 February '22	01	20	10	30	30
11	Sherpur	Nokla	UAO's farmers training centre	03 February '22	01	30	00	30	30
			BRDB hall room	03 February '22	01	30	00	30	30
12	Kishoregonj	Sadar	UAO's farmers training hall	08 February '22	01	20	10	30	30
			Upazila parishad hall room	08 February '22	01	20	10	30	30
			UAO's farmers training hall	09 February '22	01	20	10	30	30
13	Jashore	Bagherpara	UAO's farmers training hall	06 February '22	01	15	15	30	30
			UAO's farmers training hall	07 February '22	01	30	00	30	30
		Sadar	Manikdihi Govt. Primary School	12 February '22	01	30	00	30	30
			CCMC, Barinagar Bazaar	12 February '22	01	20	10	30	30
		Jhikorgacha	UAO's farmers training hall	09 February '22	01	10	20	30	30
BRDB training hall	09 February '22	01	30	00	30	30			
14	Dinajpur	Birgonj	UAO's farmers training hall	14 February '22	01	20	10	30	30
			UAO's tin shed room	14 February '22	01	00	30	30	30
		Chirirbondar	UAO's farmers training hall	16 February '22	01	30	00	30	30
			Upazila parishad conference room	16 February '22	01	30	00	30	30
			UAO's farmers training hall	17 February '22	01	20	10	30	30

		Parbatipur	UAO's farmers training hall UAO's office room	24 February '22 24 February '22	01 01	30 30	00 00	30 30	30 30
15	Rangpur	Mithapukur	Abhirumnorpur Madrasha CCMC Boldipukur CCMC Boldipukur	16 February '22 16 February '22 17 February '22	01 01 01	20 20 20	10 10 10	30 30 30	30 30 30
16	Moulvibazar	Sreemongal	UAO's farmers training hall UAO's farmers training hall UAO's farmers training hall	13 February '22 14 February '22 15 February '22	01 01 01	30 00 30	00 30 00	30 30 30	30 30 30
17	Natore	Baraigram	NATP farmers training hall BRDB training hall NATP farmers training hall	27 February '22 27 February '22 28 February '22	01 01 01	00 20 20	30 10 10	30 30 30	30 30 30
18	Chattogram	Mirsharai	UAO's farmers training centre Upazila parishad hall room UAO's farmers training centre	22 February '22 22 February '22 23 February '22	01 01 01	20 20 20	10 10 10	30 30 30	30 30 30
19	Naogaon	Naogaon sadar	UAO's farmers training centre UAO's farmers training centre UAO's farmers training centre	23 February '22 24 February '22 27 February '22	01 01 01	30 30 30	00 00 00	30 30 30	30 30 30
20	Narshingdi	Belabo	UAO's farmers training centre BRDB hall room	28 February '22 28 February '22	01 01	10 30	20 00	30 30	30 30
		Shibpur	UAO's farmers training centre Palli Jibikayon project hall room	28 February '22 28 February '22	01 01	10 10	20 20	30 30	30 30
		Raipura	UAO's farmers training centre	27 February '22 28 February '22	01 01	30 30	00 00	30 30	30 30
21	Gaibandha	Polashbari	UAO's farmers training centre UAO's krishok seba Kendra UAO's farmers training centre	16 February '22 16 February '22 17 February '22	01 01 01	30 30 30	00 00 00	30 30 30	30 30 30
22	Sylhet	Dakhinsurma	UAO's farmers training centre Upazila parishad hall room UAO's farmers training centre	16 February '22 17 February '22 17 February '22	01 01 01	21 20 22	09 10 08	30 30 30	30 30 30
Total					75	1560	690	2250	2250

7. Small Scale Food Processing Training (Table-12):

	District Name	Upazila	Training Venue	Training Date	No. of Group	No. of participants		Total	No. of Client days
						Male	Female		
1	Dhaka	Savar	Upazila farmers training centre	06 December' 21	01	00	30	30	30
2	Tangail	Madhupur	Upazila parishad hall room	08 December' 21	01	00	30	30	30
		Delduar	Upazila parishad hall room	13 December' 21	01	00	30	30	30
3	Mymensingh	Muktagacha	Rasulpur Collection point	09 December' 21	01	00	30	30	30
4	Gazipur	Kapasias	Chandpur CCMC	15 December' 21	01	00	30	30	30
5	Narshingdi	Shibpur	Upazila farmers training centre	19 December' 21	01	00	30	30	30
		Raipura	Upazila farmers training centre	20 December' 21	01	00	30	30	30
		Belabo	Upazila farmers training centre	21 December' 21	01	00	30	30	30
6	Cumilla	Chandina	Upazila farmers training centre	26 December' 21	01	00	30	30	30
7	Kishoregonj	Kishoregonj Sadar	Upazila farmers training centre	30 December' 21	01	00	30	30	30
Total					10	00	300	300	300

8. Capacity Building Training on Small and Micro Agri Business (Table-13):

Sl. No.	Training date	Venue	Upazila's name	No. of participants		Total	Client days
				Male	Female		
1	10.04.2022	Hortex conference room, Dhaka	Savar	5	-	5	25
			Kapasia	5	-	5	
			Belabo	5	-	5	
			Shibpur	5	-	5	
			Raipura	5	-	5	
2	13.04.2022	Training hall-2, DDAE office, Dinajpur	Polashbari	5	-	5	25
			Mithapukur	5	-	5	
			Parbatipur	5	-	5	
			Chirirbondar	5	-	5	
			Birgonj	5	-	5	
3	13.04.2022	Training hall, DDAE office, Bogura	Baraigram	3	2	5	25
			Godagari	5	-	5	
			Naogaon sadar	5	-	5	
			Shibgonj	5	-	5	
			Bogura sadar	5	-	5	
4	18.04.2022	Training hall, ADAE office, Cumilla	Dhakkin surma	5	-	5	24
			Sreemongal	5	-	5	
			Khagrachari sadar	5	-	5	
			Mirsharai	3	1	4	
			Chandina	5	-	5	

5	18.04.2022	Training hall, Kewatkhal horticulture centre, Mymensingh	Delduar	5	-	5	30
			Madhuour	5	-	5	
			Muktagacha	4	1	5	
			Nokla	5	-	5	
			Islampur	5	-	5	
			Kishoregonj sadar	5	-	5	
6	25.04.2022	Training hall, Khayertola horticulture, Jashore	Jashore sadar	5	-	5	20
			Bagherpara	5	-	5	
			Jhikorgacha	5	-	5	
			Kaligonj	5	-	5	

9. Short briefing on Registration and By-Laws Development for PO-MMCs (Table-14):

Sl.No.	PO-MMCs	Briefing date	No. of participants		Total
			Male	Female	
1	Jashore sadar	23 March 2022	26	02	28
2	Kapasias	08 May 2022	22	08	30
3	Shibpur	09 May 2022	26	03	29
4	Belabo	09 May 2022	30	00	30
5	Raipura	09 May 2022	30	00	30
6	Delduar	11 May 2022	30	00	30
7	Savar	11 May 2022	17	09	26
8	Muktagacha	11 May 2022	24	06	30
9	Chandina	11 May 2022	23	07	30
10	Shibgonj	16 May 2022	27	03	30
11	Mithapukur	16 May 2022	26	04	30
12	Bogura sadar	17 May 2022	26	04	30
13	Polashbari	17 May 2022	27	02	29
14	Islampur	17 May 2022	24	01	25
15	Madhupur	18 May 2022	22	05	27
16	Parbatipur	23 May 2022	27	01	28
17	Bagherpara	23 May 2022	21	09	30
18	Chirirbondar	24 May 2022	26	04	30
19	Jhikorgacha	24 May 2022	26	03	29
20	Kaligonj	24 May 2022	28	02	30
21	Birgonj	25 May 2022	22	06	28
22	Godagari	29 May 2022	28	02	30
23	Khagrachari sadar	29 May 2022	19	11	30
24	Baraigram	30 May 2022	21	06	27
25	Mirsharai	30 May 2022	26	04	30
26	Naogaon sadar	05 June 2022	23	06	29
27	Kishoregonj sadar	06 June 2022	20	08	28
28	Nokla	07 June 2022	27	03	30
29	Sreemongal	13 June 2022	20	10	30
30	Dakkhin surma	14 June 2022	28	00	28
			742	129	871

10. Exposure visit for PO-MMCs (Table-15):

Sl. No.	Name of upazila PO-MMC	Date of visit	Destination PO-MMC	No. of participants		Total
				Male	Female	
1	Madhupur	20.03.2022	Muktagacha	26	04	30
2	Bagherpara	22.03.2022	Jhikorgacha	21	09	30
3	Nokla	23.03.2022	Islampur	24	02	26
4	Birgonj	12.04.2022	Chiribondar	24	06	30
5	Dakkhin surma	25.04.2022	Sreemongal	30	00	30

11. (A) PO-MMCs business planning workshop (first round) (Table-16):

SL. No.	District name	Upazila	Workshop venue	Workshop date	No. of participants		Total
					Male	Female	
01	Tangail	Delduar	Upazila farmers training centre	05 January 2022	30	00	30
		Madhupur	UAO's farmers training centre	20 January 2022	23	06	29
02	Gazipur	Kapasia	Upazila parshad conference room	09 January 2022	23	07	30
03	Jhenaidah	Kaligonj	UAO's farmers training centre	12 January 2022	27	03	30
04	Jashore	Jhikorgacha	ULO's training centre	12 January 2022	25	05	30
		Sadar	Upazila parishad auditorium	13 January 2022	22	02	24
		Bagherpara	UAO's farmers training hall	13 January 2022	22	08	30
05	Jamalpur	Isalmpur	UAO's farmers training hall	17 January 2022	26	04	30
06	Kishoregonj	Sadar	UAO's farmers training hall	17 January 2022	21	09	30
07	Mymensingh	Muktagacha	Upazila farmers training centre	20 January 2022	25	03	28
08	Narshingdi	Belabo	UAO's farmers training centre	10 January 2022	28	00	28
		Shibpur	UAO's farmers training centre	10 February 2022	26	04	30
		Raipura	UAO's farmers training centre	10 February 2022	30	00	30
09	Dhaka	Savar	UAO's farmers training centre	15 February 2022	16	09	25
10	Sherpur	Nokla	UAO's farmers training hall	15 February 2022	27	02	29
11	Khagrachari	Sadar	DDAE's training hall	23 February 2022	16	13	29
12	Chattogram	Mirsharai	UAO's farmers training centre	24 February 2022	27	03	30
13	Moulavibazar	Sreemangol	UAO's farmers training centre	23 February 2022	20	10	30
14	Sylhet	Dakshinurma	Upazila parshad conference room	24 February 2022	21	00	21
15	Bogura	Shibgonj	UAO's farmers training hall	02 March 2022	26	03	29

		Bogura sadar	Upazila parshad conference room	03 March 2022	26	04	30
16	Rajshahi	Godagari	UAO's farmers training hall	02 March 2022	25	02	27
17	Natore	Baraigram	NATP farmers training hall	03 March 2022	20	06	26
18	Dinajpur	Birgonj	UAO's farmers training hall	07 March 2022	23	06	29
		Chirirbondar	UAO's farmers training hall	08 March 2022	27	03	30
		Parbatipur	Upazila parshad hall room	09 March 2022	28	01	29
19	Gaibandha	Polashbari	UAO's farmers training hall	07 March 2022	28	02	30
20	Rangpur	Mithapukur	UAO's farmers training hall	08 March 2022	26	04	30
21	Naogaon	Naogaon sadar	DDAE's conference room	09 March 2022	23	06	29
22	Cumilla	Chandina	UAO's farmers training hall	14 March 2022	23	06	29
Total					730	131	861

11. (B) PO-MMC business workshop(second round) (Table-17):

SL. No.	District name	Upazila	Workshop venue	Workshop date	No. of participants		Total
					Male	Female	
1	Gazipur	Kapasias	Upazila parshad conference room	09 May 2022	22	08	30
2	Narshingdi	Shibpur	Palli jibikayon prokalpa hall room	10 May 2022	26	04	30
		Belabo	UAO's farmers training centre	10 May 2022	30	00	30
		Raipura	UAO's farmers training centre	10 May 2022	30	00	30
3	Dhaka	Savar	UAO's farmers training centre	12 May 2022	17	09	26
4	Tangail	Delduar	UAO's farmers training centre	12 May 2022	30	00	30
		Madhupur	UAO's farmers training centre	19 May 2022	22	05	27
5	Mymensingh	Muktagacha	UAO's farmers training centre	12 May 2022	24	06	30
6	Cumilla	Chandina	UAO's farmers training centre	12 May 2022	23	07	30
7	Bogura	Shibgonj	UAO's farmers training hall	17 May 2022	27	03	30
		Bogura sadar	UAO's farmers training hall	18 May 2022	24	04	28
8	Rangpur	Mithapukur	UAO's farmers training hall	17 May 2022	26	04	30
9	Gaibandha	Polashbari	UAO's farmers training hall	18 May 2022	27	02	29
10	Jamalpur	Islampur	UAO's farmers training hall	18 May 2022	24	01	25
11	Jessore	Sadar	Horticulture centre hall room	24 May 2022	26	02	28
		Bagherpara	UAO's farmers training hall	24 May 2022	21	09	30
		Jhikorgacha	UAO's farmers training centre	25 May 2022	26	03	29
12	Jhenaidah	Kaligonj	UAO's farmers training centre	25 May 2022	28	02	30
13	Dinajpur	Parbatipur	UAO's farmers training centre	24 May 2022	27	01	28
		Chirirbondar	UAO's farmers training centre	25 May 2022	26	04	30

		Birgonj	UAO's farmers training centre	26 May 2022	22	06	28
14	Rajshahi	Godagari	UAO's farmers training hall	30 May 2022	28	02	30
15	Natore	Baraigram	NATP farmers training hall	31 May 2022	21	06	27
16	Khagrachari	Sadar	Horticulture centre training hall	30 May 2022	19	11	30
17	Chattogram	Mirsharai	UAO's farmers training centre	31 May 2022	26	04	30
18	Naogaon	Sadar	DDAE's training centre (old)	06 June 2022	23	06	29
19	Kishoregonj	Sadar	BRDB training room	06 June 2022	20	08	28
20	Sherpur	Nokla	Kurfa UP hall room	07 June 2022	27	03	30
21	Maulovibazar	Sreemongal	CCMC Sreemongal	13 June 2022	20	10	30
22	Sylhet	Dakkhin surma	UAO's farmers training room	14 June 2022	28	00	28
Total					740	130	870

12. National workshop completion (Table-18):

Sl No.	Workshop date	Type of Workshop	Venue	Key note paper	Key note presenter	Chief guest	Total participants
1	06/02/2019	Physical	Hortex conference room, Dhaka	Postharvest Management of Fruits & Vegetables for Food Safety & Quality Assurance	Dr. Atiqur Rahman PHM Expert, NATP-2, Hortex Foundation & SSO BARI	Md. Nasiruzzaman Secretary Ministry of Agriculture	93
2	31/10/2019	Physical	Hortex conference room, Dhaka	Banana Marketing Through Improved Postharvest Management to Reduce Loss Ensuring Quality & Safety	Dr. Atiqur Rahman PHM Expert, NATP-2, Hortex Foundation & SSO BARI	Md. Motiur Rahman Project Director (Addl. Secretary), NATP-2	41
3	10/11/2020	Physical	BARC auditorium, Dhaka	Consultation Workshop on Central Packhouse Establishment in Pubachal, Dhaka	Prof. Dr. Kamrul Hasan Dept. of Horticulture, BAU	Dr. Abdur Razzaque , MP Honorable Minister for Agriculture	63
4	23/08/2021	Physical	BARC auditorium, Dhaka	Improved Management of Mango to Enhance Export Assuring Quality & Safety	Dr. Atiqur Rahman PHM Expert, NATP-2, Hortex Foundation & PSO BARI	Dr. Abdur Razzaque , MP Honorable Minister for Agriculture	108
5	15/09/2021	Physical	Hortex conference room, Dhaka	Business Planning for PO-MMC	Dr. Mofaragus Sattar, M&E Expert, NATP-2, Hortex Foundation	Md. Motiur Rahman Project Director (Addl. Secretary), NATP-2	28
6	28/02/2022	Virtual	Hortex conference room, Dhaka	Adoption and Implementation of WTO-SPS Compliances for Enhancing Agricultural Trade	Md. Ahsan Ullah, Coordinator-APAARI	Md. Ruhul Amin Talukder, Additional Secretary (PPC), MoA	117
7	30/03/2022	Virtual	Hortex conference room, Dhaka	Small Scale Processing of Horticultural Crops for Rural Income Generation	Dr. Golam Ferdous Chaudhury, SSO, BARI	Dr. Abdus Sattar Mondal, Emeritus Prof. & Former VC, BAU	108
8	21/04/2022	Virtual	Hortex	Improving Smallholder	Dr. Mofaragus Sattar, M&E	Mr. Md. Sayedul Islam,	

			conference room, Dhaka	Farmers' Access to Markets in NATP-2	Expert, NATP-2, Hortex Foundation	Secretary. MoA	118
9	11/05/2022	Virtual	Hortex conference room, Dhaka	Increasing Famer's Income through Postharvest Loss Reduction of Fruits & Vegetables	Dr. Md. Atiqur Rahman PHM Expert, NATP-2, Hortex Foundation	Mr. Md. Hasanuzzaman Kallol	140
10	23/06/2022	Virtual	Hortex conference room, Dhaka	Value Chain Development by Producer Organization	Md. Bozlur Rahman SCI & M Expert, NATP-2, Hortex Foundation	Md. Motiur Rahman, PD (Additional Secretary), NATP-2	110

13. Facilitation of Market Linkage Meetings for PO-MMCs (Table-19):

SL. No.	Upazilas	Date	Venue	Participants		Total
				Male	Female	
01	Jashore Sadar	26 July 2022	Barinagar bazaar CCMC	25	02	27
02	Bagherpara	26 July 2022	Dadpur bazaar CCMC	19	07	26
03	Madhupur	26 July 2022	Kuragacha bazaar CCMC	26	04	30
04	Jhikorgacha	27 July 2022	Barbakpur bazaar CCMC	30	00	30
05	Nokla	27 July 2022	Tarakanda bazaar CCMC	22	01	23
06	Kaligonj	28 July 2022	Kaligonj bazaar CCMC	23	05	28
07	Muktagacha	28 July 2022	Gabtali bazaar CCMC	24	06	30
08	Chandina	03 August 2022	Nimsher bazaar CCMC	14	08	22
09	Islampur	07 August 2022	Islampur bazaar CCMC	26	01	27
10	Sreemongal	07 August 2022	Notun bazaar CCMC	20	10	30
11	Delduar	08 August 2022	Putiajani bazaar CCMC	19	00	19
12	Kishoregonj sadar	08 August 2022	Jalalpur bazaar CCMC	14	05	19
13	Dakhin surma	08 August 2022	Rakhalgonj bazaar CCMC	19	00	19
14	Savar	10 August 2022	Dakhinmetka bazaar CCMC	13	08	21
15	Mirsharai	10 August 2022	UAO office, Mirsharai	19	04	23
16	Khagrachari sadar	11 August 2022	Chotonala bazaar CCMC	15	14	29
17	Raipura	14 August 2022	Jongashibpur bazaar CCMC	30	00	30
18	Naogaon sadar	14 August 2022	Tetulia bazaar CCMC	22	06	28
19	Godagari	16 August 2022	Rajabarihat CCMC	19	01	20
20	Belabo	17 August 2022	Rahimerkandi CP	27	00	27
21	Baraigram	17 August 2022	UAO's training hall	21	04	25
22	Mithapukur	23 August 2022	Baldipukur CCMC	22	05	27
23	Bogura sadar	23 August 2022	Pallimongalhat CCMC	26	04	30
24	Polashbari	24 August 2022	UAO's training hall	29	01	30
25	Shibgonj	24 August 2022	UAO's training hall	27	03	30
26	Kapasia	24 August 2022	Chandpur bazaar CCMC	22	08	30
27	Shibpur	22 September 2022	Kharokmara bazaar CCMC	29	01	30

28	Birgonj	27 September 2022	UAO's training hall	23	07	30
29	Chiribondar	28 September 2022	UAO's training hall	26	04	30
30	Parbatipur	29 September 2022	Khayerpukurhat CCMC	30	00	30
Total				681	119	800

Year wise Training program carried out:

Fiscal year 2017-2018:

Sl.No.	Training events	No. of batches	No. of participants		Total No.	Total CD
			Male	Female		
1	ToT for DAE Officers	4	82	12	94	188
2	Foundation for LBFs	2	$30 \times 2 =$		60	120
3	AAEO/SAAOs training	10	268	32	300	600
4	CIG training	64	1610	300	1910	1910
Total		80	1990	344	2364	2818

Fiscal year 2018-2019:

Sl.No.	Training events	No. of batches	No. of participants		Total No.	Total CD
			Male	Female		
1	ToT for DAE Officers	2	34	19	53	106
2	Refreshers for LBFs	2	$30 \times 2 =$		60	120
3	CIG training	220	4999	1601	6600	6600
4	PO training	65	1640	308	1948	1948
5	Traders training	15	450	-	450	450
Total		304	7183	1928	9111	9224

Fiscal year 2019-2020:

Sl.No.	Training events	No. of batches	No. of participants		Total No.	Total CD
			Male	Female		
1	CIG training	34	755	265	1020	1020
2	PO training	29	565	95	660	660
3	Traders training	15	443	07	450	450
Total		78	1763	367	2130	2130

Fiscal year 2020-2021:

Sl.No.	Training events	No. of batches	No. of participants		Total No.	Total CD
			Male	Female		
1	CIG training	74	1721	499	2220	2220
2	PO training	40	1088	112	1200	1200
Total		114	2809	611	3420	3420

Fiscal year 2021-2022:

Sl.No.	Training events	No. of batches	No. of participants		Total No.	Total CD
			Male	Female		
1	CIG training	75	1560	690	2250	2250
2	Food processing training	10	-	300	300	300
3	Micro & Small Agri Business	5	145	04	149	149
4	*Short briefing for Registration & By-Laws development	30	742	129	871	-
Total		120	1705	994	2699 (except briefing participants)	2699 (except briefing participants)

*Short briefing for Registration & By-Laws development is not structured training event

Fiscal year 2022-2023 (from July 2022 – September 2022 only):

Sl.No.	Training / Meeting events	No. of batches	No. of participants		Total No.	Total CD
			Male	Female		
1	*Facilitation of Market Linkage meeting for Po-MMCs	30	681	119	800	Not structured training

Some schedules specimens of different training program & subjects mentioned

Hortex Foundation as Strategic Partner of DAE

NATP-Phase II Project (NATP-2)

Foundation Training for LBFs on

Production Technology, Post-Harvest Management Practices, Food Safety, GAP, Marketing, Value Chain Development and Quality Assurance

Venue: Hortex Conference Room, Sech Bhaban, 22 Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-1207

Course Coordinator: Mr. Mitul Kumar Saha, AGM (Marketing), Hortex Foundation

Day – 1

Date: 08/01/2018

Time	Topic	Trainer/Guest Speaker
9.30 – 10.00	Registration	Hortex Foundation Staff
10.00 – 10.40	Inauguration:	Session Chair: Md. Manzurul Hannan Managing Director, Hortex Foundation Chief Guest: Shah Muhammad Nasim, ndc Project Director(Additional Secretary) PMU, NATP-Phase II project (NATP2) Special Guest: Dr. Ratan Chandra Dey Director, PIU, NATP-2, DAE
10.40 – 11.00	Pre-course Evaluation	Md. Qudrat-E-Ghani, Training Management Expert, Hortex Foundation/Mr. Mitul Kumar Shaha, AGM (Marketing), , Hortex Foundation
11.00 – 12.00	NATP-2, Project Overview	Dr. Ratan Chandra Dey, Director, PIU, NATP-2, DAE/ Md. Manzurul Hannan, Managing Director, Hortex Foundation
12.00 – 13.00	Value Chain, value chain development process	Shah Muhammad Nasim, ndc Project Director(Additional Secretary) PMU, NATP-Phase II project (NATP2)/ Mr. Mitul Kumar Shaha, AGM (Marketing), , Hortex Foundation/Md. Bazlur Rahman, SCI & Marketing Expert
13.00 – 14.00	Break for Lunch & Prayer	
14.00 – 15.00	Collection Points, site selection & its operations modalities	Shah Muhammad Nasim, ndc Project Director(Additional Secretary) PMU, NATP-Phase II project (NATP2)/ Mr. Mitul Kumar Shaha, AGM (Marketing), , Hortex Foundation/Md. Bazlur Rahman, SCI & Marketing Expert
15.00 – 16.00	Safe food production procedure and quality assurance of selected HVC for value addition	Kazi Md. Shaiful Islam Additional Director(Inputs), FSW, DAE
16.00 – 17.00	Good Agricultural Practices(GAP) for brinjal, bitter gourd, sweet gourd, tomato, banana & aromatic rice	Kazi Md. Shaiful Islam Additional Director(Inputs), FSW, DAE

Contd.

Day – 2

Date: 09/01/2018

Time	Topic	Trainer/Guest/Person
9.00 – 10.00	Production Technology and Post Harvest Management of brinjal, bitter gourd & sweet gourd	Mr. Keshab Lal Das, Additional Director(Rtd), DAE/Md. Qudrat-E-Ghani, Training Management Expert, NATP-2, Hortex
10.00 – 10.30	Tea Break	Course Coordinator
10.30 – 12.00	Production Technology and Post Harvest Management of Tomato, banana & aromatic rice	S.M. Abu Jar, Director(PRL), Horticulture Wing, DAE/ Md. Qudrat-E-Ghani Training Management Expert, NATP2, Hortex
12.00 – 13.00	Local Business Facilitator(LBF) meaning, duties & responsibilities	Mr. Mitul Kumar Shaha, AGM (Marketing), , Hortex Foundation/Md. Bazlur Rahman, SCI & Marketing Expert
13.00 – 14.00	Break for Prayer & Lunch	Course Coordinator
14.00 – 15.00	Monitoring & Reporting	Md. Manzurul Hannan, Managing Director Hortex Foundation/Dr. Mofarahun Sattar, M & E Expert, NATP-2, Hortex Foundation
15.00 – 16.30	<p>Group works and presentation</p> <p>Group 1: Postharvest Technology for brinjal, bitter gourd & sweet gourd</p> <p>Group 2: Duties and Responsibilities of LBFs</p> <p>Group 3: Postharvest Technology for tomato, banana & aromatic rice</p> <p>Group 4: Criteria of quality assurance of HVCs</p>	<p>Facilitators:</p> <ol style="list-style-type: none"> 1. Mr. Mitul Kumar Shaha, AGM (Marketing), , Hortex Foundation and Course Coordinator 2. Experts of NATP-2
16.30 – 17.00	Post Training Evaluation	Course Coordinator/Training Management Expert/M&E Expert/SCI & Marketing Expert

**ToT for Capacity Building of DAE & Hortex Staff on High Value Crops Production,
Postharvest Management & Marketing**

Venue: Hortex Conference Room, Sech Bhaban, 22 Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-1207

Course Coordinator: Mr. Mitul Kumar Saha, AGM (Marketing), Hortex Foundation

Day – 1

Date: 23/01/2018

Time	Topic	Trainer/Guest Speaker
9.00 – 9.30	Registration	Hortex Foundation Staff
9.30 – 10.00	Inaugural Session	Chief Guest: Kbd. Md. Abdul Aziz Director General, DAE Special Guest: Kbd. Md. Abdul Hannan Director, Field Service Wing, DAE Session Chair: Kbd. Md. Manzurul Hannan Managing Director, Hortex Foundation
10.00 – 10.30	Refreshment & Photo Session	
10.30 – 11.00	Pre training evaluation	Course Coordinator/Training Management Expert
11.00 – 12.00	Production planning	Kbd. Md. Abdul Aziz, DG, DAE /Dr. Mofa Sattar, M & E Expert, NATP-2, Hortex Foundation
12.00 – 13.00	Objectives, formation and functions of Producer Organization (PO)	Kbd. Md. Manzurul Hannan, MD, Hortex Foundation/Mr. Mitul Kumar Saha, AGM (Marketing), Hortex Foundation/Md. Bazlur Rahman, Marketing Expert, NATP-2
13.00 – 14.00	Break for Lunch & Prayer	
14.00 – 15.00	Appropriate time and harvesting methods of fruits and vegetables	Dr. Nazrul Islam PSO, HRC, BARI, Joydebpur
15.00 – 16.00	Setup and Operation of Commodity Collection and Marketing Center (CCMC) and Collection Point (CP)	Kbd. Md. Manzurul Hannan, MD, Hortex Foundation/Mr. Mitul Kumar Saha, AGM (Marketing), Hortex Foundation/Md. Bazlur Rahman, Marketing Expert, NATP-2, Hortex Foundation
16.00 – 17.00	Contract farming system	Kbd. Masud Ahmed Joint Director(CG) BADC

Contd.

Day – 2

Date: 24/01/2018

Time	Topic	Trainer/Guest Speaker
9.00 – 10.00	Improving quality and safety of fruits and vegetables in Bangladesh	Prof. Dr. Md. Kamrul Hassan Department of Horticulture, BAU, Mymensingh
10.00 – 10.30	Tea Break	
10.30 – 11.30	Value addition of high value horticultural crops	Dr. Miaruddin, CSO, BARI, Joydebpur, Gazipur
11.30 – 12.30	Packaging and transportation of fresh fruits and vegetables	Kbd. Md. Abdul Hannan, Director, FSW, DAE/Dr. Md. Atiqur Rahman, Post Harvest Management Expert, NATP-2, Hortex Foundation
12.00 – 13.00	Marketing concept of agro-commodities	Prof. Dr. Shankar Kumar Raha Professor(Rtd.), Department of Agribusiness and Marketing, BAU
13.00 – 14.00	Break for Prayer & Lunch	Course Coordinator
14.00 – 15.00	Business plan development of high value horticultural crops	Prof. Dr. Shankar Kumar Raha Professor (Rtd.), Department of Agribusiness and Marketing, BAU
15.00 – 16.30	Group works and presentation Group 1: Appropriate time and harvesting methods of fruits & vegetables Group 2: Criteria for safe fruits and vegetable production Group 3: Measures to be considered for CCMC and CP functioning Group 4: Functions of PO	Facilitators: 1. Course Coordinator 2. Experts of NATP-2, Hortex Foundation
16.30 – 17.00	Post Training Evaluation	Course Coordinator/ Training Management Expert

**Training Schedule as administered for Capacity Building of AAEOs/SAAOs on
Post-Harvest Management, Marketing, Food Safety & Quality Assurance
during 20-21 March 2018**

Venue: Training Hall, Horticulture Centre, Natore

Day – 1

Date: 20/03/2018

Time	Topic	Trainer/Guest Speaker
9:00 – 9:30	Registration	Course Facilitators with DAE Officers
9:30 – 10:00	Inaugural Session:	<u>Session Chair</u> and Inaugural Speaker Mr.Md.Rafiqul Islam, Deputy Director, DAE, Natore
10:00 – 10:30	Pre Training evaluation	Course Facilitators with DAE Officers
10:30 – 11:00	Tea & Refreshment	
11:00 – 12:00	Role of Hortex Foundation as strategic partner of DAE in NATP-2	Mr.Iqbal Ahmed, UAO, Boraigram, Natore
12:00 – 13:00	Formation of Producer Organization (PO) and its operation	Mr.Md.Mojibur Rahman, UAO, Naogaon Sadar
13:00 – 14:00	Break for Lunch & Prayer	
14:00 – 15:00	Site selection and functioning of Collection Points (CP)	Mr.Md.Mojibur Rahman, UAO, Naogaon Sadar
15:00 – 16:00	Marketing: Basic concept	Mr.Taufiqur Rahman, UAO. Godagari, Rajshahi
16:00 – 17:00	CCMC and Marketing of HVCs for value chain development	Mr.Iqbal Ahmed, UAO, Boraigram, Natore

Contd.

Day – 2

Date: 21/03/2018

Time	Topic	Trainer/Guest Speaker
9:30 – 10:30	Contract Farming System, its organization and arrangements	Mr.Md.Manjurul Haque, DTO, DAE, Rajshahi
10:30 – 11:00	Tea Break	
11:00 – 12:00	Basic techniques of post harvest management practices of fruits & vegetables	Farjana Tasnim, AEO, Boraigram, Natore
12:00 – 13:00	Packaging and Transportation of fresh fruits and vegetables	Mr.Md.Manjurul Haque, DTO, DAE, Rajshahi
13:00 – 14:00	Break for Prayer & Lunch	
14:00 – 15:00	Appropriate time and harvesting methods of fruits and vegetables	Mr.Md.Mojder Hossain, ADD(PP),DAE, Rajshahi
15:00 – 15.45	Safety and quality assurance of fruits& vegetables	Mr.Md.Mojder Hossain, ADD(PP),DAE, Rajshahi
15:45– 16:30	Group works and presentation Group 1: Appropriate time and harvesting methods for fruits & vegetables Group 2: Basic techniques of post harvest management Group 3: Measures to be considered for CCMC functioning Group 4: PO formation & operation procedure	Facilitators: 1. Md.Qudrat-E-Ghani 2. Md.Bazlur Rahman
16:30 – 17:00	Post Training Evaluation	Course Facilitators with DAE,officer, Natore

এনএটিপি-২ প্রকল্পে কৃষি সম্প্রসারণ অধিদপ্তরের স্ট্র্যাটেজিক পার্টনার হটেক্স ফাউন্ডেশন আয়োজিত ফিন্যান্সিয়াল প্রোডাক্ট, এআইএফ-২ এবং এআইএফ-৩ (AIF-2 & 3) তহবিল প্রাপ্তির জন্য প্রস্তুতাবনা তৈরি এবং রিফ্রেশারস্ কোর্স বিষয়ক এলবিএফদের দু'দিনব্যাপী প্রশিক্ষক প্রশিক্ষণ (ToT) সূচী

স্থানঃ প্রশিক্ষণ হল, হটেক্স ফাউন্ডেশন।

তারিখঃ ২৪-২৫ এপ্রিল ২০১৮ খ্রি:

১ম দিনঃ

সময়	বিষয়	প্রশিক্ষক
৯:০০-৯:৩০	রেজিস্ট্রেশন	বিপ্লব দাস, একাউন্টস অফিসার, এনএটিপি-২, হটেক্স ফাউন্ডেশন
৯:৩০-১০:০০	উদ্বোধনী অনুষ্ঠান	চেয়ারপারসন ও উদ্বোধনী বক্তা: মোঃ মনজুরুল হান্নান এমডি, হটেক্স ফাউন্ডেশন
১০:০০-১০:৩০	প্রশিক্ষণ পূর্ব মূল্যায়ণ	এম এন্ড ই ও ট্রেনিং ম্যানেজমেন্ট এক্সপার্ট, হটেক্স ফাউন্ডেশন
১০:৩০-১১:০০	চা বিরতি	
১১:০০-১২:০০	কৃষিপণ্যের সঠিক বাজারজাতকরণে সিআইজির ভূমিকা ও গুরুত্ব	মোঃ আব্দুল আজিজ, মহাপরিচালক(পিআরএল), ডিএই
১২:০০-১৩:০০	সিআইজি গঠনে বিবেচ্য বিষয় ও এর গঠন পদ্ধতি	মোঃ আব্দুল আজিজ, মহাপরিচালক(পিআরএল), ডিএই
১৩:০০-১৪:০০	নামাজ ও খাবার বিরতি	
১৪:০০-১৫:০০	কালেকশন পয়েন্ট ও সিসিএমসি স্থাপনের বিবেচ্য বিষয় এবং এর কার্যাবলী	মোঃ মনজুরুল হান্নান এমডি, হটেক্স ফাউন্ডেশন
১৫:০০-১৬:০০	প্রডিউসার অর্গানাইজেশন গঠন ও এর পরিচালনা পদ্ধতি	মোঃ মনজুরুল হান্নান এমডি, হটেক্স ফাউন্ডেশন/মোঃ বজলুর রহমান, ভ্যালু চেইন ইন্টিগ্রেশন এন্ড মার্কেটিং এক্সপার্ট
১৬:০০-১৭:০০	এআইএফ-২ এবং এআইএফ-৩ (AIF-2 & 3) তহবিলের উদ্দেশ্য	মিটুল কুমার সাহা, এজিএম (মার্কেটিং), হটেক্স ফাউন্ডেশন

২য় দিনঃ

সময়	বিষয়	প্রশিক্ষক
৯:০০-১০:০০	এআইএফ-২ এবং এআইএফ-৩ (AIF-2 & 3) তহবিল প্রাপ্তির যোগ্যতা	মোঃ মনজুরুল হান্নান এমডি, হটেক্স ফাউন্ডেশন
১০:০০-১০:৩০	চা বিরতি	
১০:৩০-১১:৩০	এআইএফ-২ এবং এআইএফ-৩ (AIF-2 & 3) তহবিল প্রাপ্তির প্রস্তুতাবনা তৈরি	মিটুল কুমার সাহা, এজিএম (মার্কেটিং), হটেক্স ফাউন্ডেশন
১১:৩০-১২:৩০	জরীপকরণ পদ্ধতি ও জরীপের প্রয়োজনীয়তা	ড.মোঃ আতিকুর রহমান, পোস্ট হারভেস্ট ম্যানেজমেন্ট এক্সপার্ট/ মিটুল কুমার সাহা,

		এজিএম (মার্কেটিং), হটেক্স ফাউন্ডেশন
১২:৩০-১৩:৩০	প্রকল্পের অর্থ খরচের বিল ভাউচার তৈরি, সংরক্ষণ, ক্যাশ বই, স্টক বই লিখন পদ্ধতি	মিটুল কুমার সাহা, এজিএম (মার্কেটিং), হটেক্স ফাউন্ডেশন/ বিপ্লব দাস, একাউন্টস অফিসার, এনএটিপি-২, হটেক্স ফাউন্ডেশন
১৩:৩০-১৪:৩০	নামাজ ও খাবার বিরতি	
১৪:৩০-১৫:৩০	সভার কার্যপত্র তৈরি ও কার্যবিবরণী লিখন পদ্ধতি	মোঃ বজলুর রহমান, ভ্যালু চেইন ইন্টিগ্রেশন এন্ড মার্কেটিং এক্সপার্ট/ মিটুল কুমার সাহা, এজিএম (মার্কেটিং), হটেক্স ফাউন্ডেশন
১৫:৩০-১৬:৩০	দলীয় কাজ ও উপস্থাপনা দল-১: কালেকশন পয়েন্ট স্থাপনে বিবেচ্য বিষয় দল-২: প্রডিউসার অর্গানাইজেশন এর পরিচালনা পদ্ধতি দল-৩: AIF-2 তহবিল প্রাপ্তির যোগ্যতা দল-৪: AIF-3 তহবিল প্রাপ্তির যোগ্যতা	সকল এক্সপার্ট, এনএটিপি-২, হটেক্স ফাউন্ডেশন
১৬:৩০-১৭:০০	প্রশিক্ষণ পরবর্তী মূল্যায়ণ	এম এন্ড ই ও ট্রেনিং ম্যানেজমেন্ট এক্সপার্ট, হটেক্স ফাউন্ডেশন

উচ্চমূল্য ফসলের ফসল সংগ্রহোত্তর ব্যবস্থাপনা, বাজারজাতকরণ ও নিরাপদ খাদ্য বিষয়ক সিআইজি কৃষকদের
এক দিনের সক্ষমতা বৃদ্ধি (ক্যাপাসিটি বিল্ডিং) প্রশিক্ষণ সূচী :

ক্রমিক নং	জেলার নাম	উপজেলার নাম	প্রশিক্ষণের তারিখ	সিআইজি সংখ্যা	মন্তব্য
০১	দিনাজপুর	পার্বতীপুর, বীরগঞ্জ, চিরিরবন্দর	২৯-৩০ অক্টোবর/১৮	২+২=৪	সকল উপজেলায় প্রতিদিন ২ গ্রুপ করে সিআইজি কৃষক প্রশিক্ষণ অনুষ্ঠিত হবে (প্রতি গ্রুপ=৩০ জন সদস্য কৃষক)। একই দিনে দুটি ভেন্যুতে প্রশিক্ষণ আয়োজন করতে হবে। এক্ষেত্রে নিজস্ব ভেন্যু ছাড়াও সুবিধাজনক কোন স্থানে ভেন্যু নির্বাচন করা যাবে।
০২	সিলেট	দক্ষিণ সুরমা	৭-৮ নভেম্বর/১৮	২+২=৪	
০৩	মৌলভীবাজার	শ্রীমঙ্গল	৭-৮ নভেম্বর/১৮	২+২=৪	
০৪	কিশোরগঞ্জ	কিশোরগঞ্জ সদর	৭-৮ নভেম্বর/১৮	২+২=৪	
০৫	নাটোর	বড়াইগ্রাম	২৫-২৬ নভেম্বর/১৮	২+২=৪	
০৬	শেরপুর	নকলা	২৫-২৬ নভেম্বর/১৮	২+২=৪	
০৭	খাগড়াছড়ি	খাগড়াছড়ি সদর	২৫-২৬ নভেম্বর/১৮	২+২=৪	

প্রশিক্ষণ সূচী ও বিষয়াবলীঃ

সময়	বিষয়
৯:০০ - ৯:৩০	রেজিস্ট্রেশন
৯:৩০ - ১০:৩০	ফল ও সবজির পরিপক্বতা ও সংগ্রহ পদ্ধতি
১০:৩০ - ১১:০০	চা বিরতি
১১:০০ - ১২:০০	ফল ও সবজি ও সুগন্ধি চালের সংগ্রহোত্তর প্রযুক্তি সমূহ
১২:০০ - ১৩:০০	নিরাপদ খাদ্য নিশ্চিতকরণ
১৩:০০ - ১৪:০০	নামাজ ও খাবার বিরতি
১৪:০০ - ১৫:০০	ফল ও সবজির বাজার ব্যবস্থাপনা
১৫:০০ - ১৬:০০	ফল ও সবজির সংগ্রহোত্তর ব্যবস্থাপনার উপর হাতে কলমে প্রশিক্ষণ

পণ্য সংগ্রহ ও বাজারজাতকরণ কেন্দ্র (সিসিএমসি) ব্যবস্থাপনা, ফসল সংগ্রহোত্তর ব্যবস্থাপনা ও পণ্যের মান নিশ্চিতকরণ এবং
নিরাপদ খাদ্য উৎপাদন বিষয়ক একদিনের প্রডিউসার অর্গানাইজেশন (পিও) প্রশিক্ষণ সূচিঃ

ক্রমিক নং	জেলার নাম	উপজেলার নাম	প্রশিক্ষণের তারিখ	পিও ব্যাচ সংখ্যা	মন্তব্য
০১	নরসিংদী	১.রায়পুরা	১২/১২/২০১৮ খ্রি.	০১	প্রতি ব্যাচে প্রশিক্ষণার্থীর সংখ্যা হবে ৩০ জন
		২. বেলাবো	১৩/১২/২০১৮ খ্রি.	০১	
০৩	গাজীপুর	কাপাসিয়া	১৮/১২/২০১৮ খ্রি.	০১	

প্রশিক্ষণ সূচী ও বিষয়াবলীঃ

সময়	বিষয়
৯:০০ - ৯:৩০	রেজিস্ট্রেশন
৯:৩০ - ১০:৩০	পিও গঠনের উদ্দেশ্য ও এর ভূমিকা
১০:৩০ - ১১:০০	চা বিরতি
১১:০০ - ১২:০০	সিসিএমসি ব্যবস্থাপনা
১২:০০ - ১৩:০০	ফসল সংগ্রহোত্তর ব্যবস্থাপনা ও পণ্যের মান নিশ্চিতকরণ
১৩:০০ - ১৪:০০	নামাজ ও খাবার বিরতি
১৪:০০ - ১৫:০০	নিরাপদ খাদ্য উৎপাদন
১৫:০০ - ১৬:০০	শাক-সবজির সংগ্রহোত্তর ব্যবস্থাপনার উপর হাতে কলমে প্রশিক্ষণ



কৃষিই সমৃদ্ধি

স্মারক নং: হর্টেক্স/এনএটিপি-২/প্রশিক্ষণ/২০২১-১৫৬

তারিখঃ ২৪/১১/২০২১ খ্রিঃ

মহাপরিচালক

বাংলাদেশ কৃষি গবেষণা ইনস্টিটিউট

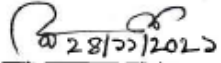
জয়দেবপুর, গাজীপুর

দৃষ্টি আকর্ষণঃ মূখ্য বৈজ্ঞানিক কর্মকর্তা, পোস্ট হারভেস্ট টেকনোলজি ডিভিশন।

বিষয় : খাদ্য প্রক্রিয়াজাতকরণের উপর প্রশিক্ষণ প্রদান।

আপনার সদয় অবগতির জন্য জানানো যাচ্ছে যে, ন্যাশনাল এগ্রিকালচারাল টেকনোলজি প্রোগ্রাম - ফেজ II প্রকল্পে (NATP-2) হর্টেক্স ফাউন্ডেশন কৃষি সম্প্রসারণ অধিদপ্তর এর স্ট্র্যাটেজিক পার্টনার। উল্লিখিত প্রকল্পের আওতায় হর্টেক্স ফাউন্ডেশন নির্বাচিত ২২টি জেলার ৩০টি উপজেলায় ফসল সংগ্রহোত্তর ব্যবস্থাপনা, ভ্যালু চেইন উন্নয়ন ও বাজারজাতকরণ বিষয়ে কৃষক/কৃষাণীদের সক্ষমতা বৃদ্ধিকরণে কাজ করেছে। সক্ষমতা বৃদ্ধির অংশ হিসেবে ১০টি উপজেলায় নির্বাচিত ১০টি মহিলা গ্রুপকে খাদ্য প্রক্রিয়াজাতকরণের (Small Scale Food Processing) উপর প্রশিক্ষণ প্রদান করা প্রয়োজন। আপনার প্রতিষ্ঠানের উদ্ভাবিত এ সংক্রান্ত প্রযুক্তি প্রয়োগ ও প্রক্রিয়াজাতকরণের উপর প্রশিক্ষণ প্রদানে সহায়তা দানের জন্য অনুরোধ জানানো হলো। উল্লেখ্য, প্রশিক্ষণের যাবতীয় খরচ প্রকল্পের বাজেট বরাদ্দ অনুযায়ী সংশ্লিষ্ট বিভাগ কে প্রদান করা হবে।

সংযুক্তি-১ঃ সম্ভাব্য প্রশিক্ষণ সূচি।


২৪/১১/২০২১
মোঃ মনজুরুল হান্নান
ব্যবস্থাপনা পরিচালক

অনুলিপি বিতরণঃ সদয় জ্ঞাতার্থে ও কার্যার্থে (জ্যেষ্ঠতার ক্রমানুসারে নয়)

১. মহাপরিচালক, কৃষি সম্প্রসারণ অধিদপ্তর, খামারবাড়ি, ফার্মগেট, ঢাকা-১২১৫।
২. অতিরিক্ত পরিচালক, কৃষি সম্প্রসারণ অধিদপ্তর, ঢাকা/ময়মনসিংহ/কুমিল্লা অঞ্চল।
৩. পরিচালক, পিআইইউ, এনএটিপি-২, কৃষি সম্প্রসারণ অধিদপ্তর, খামারবাড়ি, ফার্মগেট, ঢাকা-১২১৫।
৪. উপ-পরিচালক, কৃষি সম্প্রসারণ অধিদপ্তর, ঢাকা/নরসিংদী/কুমিল্লা/ময়মনসিংহ/টাঙ্গাইল/কিশোরগঞ্জ/গাজীপুর জেলা।
৫. মনিটরিং এন্ড ইভ্যালুয়েশন এক্সপার্ট, ট্রেনিং ম্যানেজমেন্ট এক্সপার্ট, সাপ্রাই চেইন ইন্টিগ্রেশন এন্ড মার্কেটিং এক্সপার্ট, পোস্ট-হারভেস্ট ম্যানেজমেন্ট এক্সপার্ট, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা। - এ বিষয়ে যোগাযোগ রক্ষা করে প্রশিক্ষণ বাস্তবায়নের জন্য অনুরোধ জানানো হলো।
৬. যুগ্ম পরিচালক (বিপণন), হর্টেক্স ফাউন্ডেশন, ঢাকা -১২০৭।
৭. উপজেলা কৃষি অফিসার, কৃষি সম্প্রসারণ অধিদপ্তর, সাভার/কাপাসিয়া/মধুপুর/দেলদুয়ার/মুন্সীগঞ্জ/শিবপুর/রায়পুরা/বেলাব/কিশোরগঞ্জ সদর/চান্দিনা উপজেলা।
৮. হিসাব কর্মকর্তা, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।
৯. লোকাল বিজনেস ফ্যাসিলিটেশন (এলবিএফ), সাভার/কাপাসিয়া/মধুপুর/দেলদুয়ার/মুন্সীগঞ্জ/শিবপুর/রায়পুরা/বেলাব/কিশোরগঞ্জ সদর/চান্দিনা উপজেলা, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।
১০. অফিস কপি।

Sech Bhaban (3rd Floor), 22 Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh
Office Telephone: +88-02-48113239 (Direct), PABX: 02-48113640, 02-48118915, 02-48118923, 9101065
E-mail: hortex@hortex.org; Website: www.hortex.org, https://hortex.portal.gov.bd; hortexbazarbd.com

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সংযুক্তি-১

সম্ভাব্য প্রশিক্ষণ সূচি যেটি পুনর্বিন্যাসযোগ্য

ক্রমিক নং	জেলার নাম	উপজেলার নাম	প্রশিক্ষণের সম্ভাব্য তারিখ	প্রশিক্ষণের স্থান
১.	ঢাকা	সাভার	০৬ ডিসেম্বর/২০২১	উপজেলা কৃষক প্রশিক্ষণ কেন্দ্র
২.	টাঙ্গাইল	মধুপুর	০৮ ডিসেম্বর/২০২১	
		দেলদুয়ার	১৩ ডিসেম্বর/২০২১	
৩.	ময়মনসিংহ	মুন্সিগাছা	০৯ ডিসেম্বর/২০২১	সিসিএমসি
৪.	গাজীপুর	কাপাসিয়া	১৫ ডিসেম্বর/২০২১	
৫.	নরসিংদী	শিবপুর	১৯ ডিসেম্বর/২০২১	উপজেলা কৃষক প্রশিক্ষণ কেন্দ্র
		রায়পুরা	২০ ডিসেম্বর/২০২১	
		বেলাব	২১ ডিসেম্বর/২০২১	
৬.	কুমিল্লা	চান্দিনা	২৬ ডিসেম্বর/২০২১	
৭.	কিশোরগঞ্জ	কিশোরগঞ্জ সদর	২৯ ডিসেম্বর/২০২১	

কৃষিই সমৃদ্ধি

স্মারক নং: হর্টেক্স ফাউন্ডেশন/এনএটিপি-২/প্রশিক্ষণ/২০২২- ০৯২

তারিখঃ ৩১/০৩/২০২২ খ্রিঃ

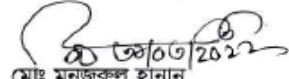
লোকাল বিজনেস ফ্যাসিলিটিটর (এলবিএফ)

ন্যাশনাল এগ্রিকালচারাল টেকনোলজি প্রোগ্রাম-ফেজ টু প্রজেক্ট (এনএটিপি-২)

উপজেলাঃ সাভার/শিবপুর/রায়পুরা/বেলাব/কাপাসিয়া/বগুড়া সদর/শিবগঞ্জ/বড়াইগ্রাম/গোদাগাড়ী/নওগাঁ সদর/
বীরগঞ্জ/চিরিবন্দর/পার্বতীপুর/মিঠাপুকুর/পলাশবাড়ি/মুজাগাছা/মধুপুর/দেলদুয়ার/নকলা/ইসলামপুর/কিশোরগঞ্জ
সদর/মিরসরাই/চান্দিনা/খাগড়াছড়ি সদর/দক্ষিণ সুরমা/শ্রীমঙ্গল/যশোর সদর/ঝিকরগাছা/ বাঘারপাড়া/কালিগঞ্জ

বিষয়ঃ ক্ষুদ্র ও অতিক্ষুদ্র কৃষি ব্যবসা সক্ষমতা বৃদ্ধি (ক্যাপাসিটি বিল্ডিং) প্রশিক্ষণ।

এনএটিপি-২ এর আওতায় ৩০টি উপজেলায় সিসিএমসি কেন্দ্রিক পিও-এমএমসির ক্ষুদ্র ও অতিক্ষুদ্র কৃষি ব্যবসা উদ্যোগের সক্ষমতা বৃদ্ধিকল্পে প্রতিটি উপজেলার পিও-এমএমসির নেতৃত্বদানকারী সভাপতি, সম্পাদক, কোষাধ্যক্ষ ও একজন সক্রিয় সদস্য এবং সংশ্লিষ্ট এলবিএফসহ মোট ৫ জনের প্রশিক্ষণের আয়োজন করা হয়েছে। সংযুক্তিতে বর্ণিত তারিখ ও প্রশিক্ষণস্থলে প্রশিক্ষণ গ্রহণ করার অনুরোধ করা হলো।


মোঃ মনজুরুল হাশান
ব্যবস্থাপনা পরিচালক

অনুলিপি অবগতি এবং কার্যার্থে প্রেরণ করা হলো-

- ১। উপ পরিচালক, কৃষি সম্প্রসারণ অধিদপ্তর, বগুড়া/দিনাজপুর/কুমিল্লা। - সংযুক্তিতে বর্ণিত তারিখে তার প্রশিক্ষণ কক্ষটি প্রশিক্ষণের কাজে ব্যবহারের সুযোগ দেয়ার জন্য অনুরোধ করা হলো।
- ২। উপ পরিচালক, হর্টিকালচার সেন্টার, কৃষি সম্প্রসারণ অধিদপ্তর, খয়েরতলা, যশোর। - সংযুক্তিতে বর্ণিত তারিখে তার প্রশিক্ষণ কক্ষটি প্রশিক্ষণের কাজে ব্যবহারের সুযোগ দেয়ার জন্য অনুরোধ করা হলো।
- ৩। উপজেলা কৃষি অফিসার, সাভার/শিবপুর/রায়পুরা/বেলাব/কাপাসিয়া/বগুড়া সদর/শিবগঞ্জ/ বড়াইগ্রাম/ গোদাগাড়ী/নওগাঁ সদর/বীরগঞ্জ/চিরিবন্দর/পার্বতীপুর/মিঠাপুকুর/পলাশবাড়ি/ মুজাগাছা/মধুপুর/ দেলদুয়ার/ নকলা/ ইসলামপুর/ কিশোরগঞ্জ সদর/মিরসরাই/চান্দিনা/খাগড়াছড়ি সদর/দক্ষিণ সুরমা/শ্রীমঙ্গল/যশোর সদর/ঝিকরগাছা/ বাঘারপাড়া/কালিগঞ্জ
- ৪। মনিটরিং এন্ড ইভ্যালুয়েশন এক্সপার্ট ট্রেনিং ম্যানেজমেন্ট এক্সপার্ট/সাপ্রাই চেইন এন্ড ইন্টিগ্রেশন এক্সপার্ট/পোস্ট হারভেস্ট ম্যানেজমেন্ট এক্সপার্ট, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।
- ৫। যুগ্ম পরিচালক (বিপণন)/পোস্ট হারভেস্ট এন্ড কোয়ালিটি এস্যুরেন্স স্পেশালিষ্ট, হর্টেক্স ফাউন্ডেশন, ঢাকা।
- ৬। হিসাব কর্মকর্তা, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।
- ৭। অফিস কপি।

কৃষি পণ্যের ক্ষুদ্র ও অতিক্ষুদ্র ব্যবসা সক্ষমতা বৃদ্ধি (ক্যাপাসিটি বিল্ডিং) প্রশিক্ষণ

ক্রমিক নং	উপজেলার নাম	প্রশিক্ষণের তারিখ	স্থান	অংশগ্রহনকারীর সংখ্যা	মন্তব্য
১	সাভার	১০/০৪/২০২২	হটেল কনফারেন্স হল, ঢাকা	২৫ জন	প্রতিটি উপজেলার পিও-এমএমসি'র সভাপতি, সম্পাদক, কোষাধ্যক্ষ ও একজন সক্রিয় সদস্য নিয়ে ৪ জন এবং সংশ্লিষ্ট এলবিএফসহ মোট ৫ জন করে এই প্রশিক্ষণে অংশ গ্রহন করবেন।
২	শিবপুর				
৩	রায়পুরা				
৪	কাপাসিয়া				
৫	বেলাব				
৬	বগুড়া সদর	১৩/০৪/২০২২	প্রশিক্ষণ হল, উপ পরিচালক, ডিএই, বগুড়া	২৫ জন	
৭	শিবগঞ্জ				
৮	বড়াইগ্রাম				
৯	গোদাগাড়ী				
১০	নওগাঁ সদর				
১১	বীরগঞ্জ	১৩/০৪/২০২২	প্রশিক্ষণ হল, উপ পরিচালক, ডিএই, দিনাজপুর	২৫ জন	
১২	চিরিবন্দর				
১৩	পার্বতীপুর				
১৪	মিঠাপুকুর				
১৫	পলাশবাড়ি				
১৬	মুন্সীগাছা	১৮/০৪/২০২২	প্রশিক্ষণ হল, কেওয়াটখালী হটিকালচার সেন্টার, ময়মনসিংহ	৩০ জন	
১৭	মধুপুর				
১৮	দেলদুয়ার				
১৯	নকলা				
২০	ইসলামপুর				
২১	কিশোরগঞ্জ সদর	১৮/০৪/২০২২	প্রশিক্ষণ হল, উপ পরিচালক, ডিএই, কুমিল্লা	২৫ জন	
২২	চান্দিনা				
২৩	মিরসরাই				
২৪	খাগড়াছড়ি সদর				
২৫	দক্ষিণ সুরমা				
২৬	শ্রীমঙ্গল	২১/০৪/২০২২	প্রশিক্ষণ হল, হটিকালচার সেন্টার, খয়েরতলা, যশোর	২০ জন	
২৭	যশোর সদর				
২৮	ঝিকরগাছা				
২৯	বাধারপাড়া				
৩০	কালিগঞ্জ				

প্রশিক্ষণের বিষয়ঃ

- ১। ব্যবসার ক্যাশ বই পরিচালনা
- ২। ব্যবসার মজুদ বই রক্ষণাবেক্ষন
- ৩। ব্যবসার খরচ নিয়ন্ত্রণ
- ৪। বাজারের তথ্য সন্নিবেশ
- ৫। বাজার চ্যানেল ও মূল্য নির্ধারণ

কৃষিই সমৃদ্ধি

স্মারক নং: হর্টেক্স/এনএটিপি-২/এক্সপোজার ভিজিট/২০২২-০৭৫

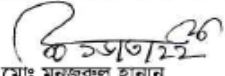
তারিখ: ১৬/৩/২০২২ খ্রিঃ

লোকাল বিজনেস ফ্যাসিলিটের (এলবিএফ)
ন্যাশনাল এগ্রিকালচারাল টেকনোলজি প্রোগ্রাম - ফেজ টু প্রজেক্ট (এনএটিপি-২)
উপজেলা: মধুপুর/বাঘারপাড়া/নকলা।

বিষয়: পিও-এমএমসি সদস্যদের উদ্বুদ্ধকরণ ভ্রমণ (এক্সপোজার ভিজিট)।

নিম্নে বর্ণিত সূচি অনুযায়ী আপনার উপজেলার পিও-এমএমসি সদস্যদের উদ্বুদ্ধকরণ ভ্রমণ (এক্সপোজার ভিজিট) অনুষ্ঠিত হবে। সূচি মোতাবেক নিজ নিজ উপজেলার পিও-এমএমসি সদস্যদের সংগঠিত করে নির্বাচিত গন্তব্যে নিয়ে যেতে হবে। এ ব্যাপারে প্রকল্প হতে সকল প্রকার সহায়তাসহ একজন এক্সপার্ট সংশ্লিষ্ট উপজেলায় গিয়ে ভ্রমণ কর্মসূচি বাস্তবায়ন করবেন। উদ্বুদ্ধকরণ ভ্রমণ সম্পর্কিত যে কোন তথ্য জানতে জনাব মোঃ কুদরত-ই-গনী, ট্রেনিং ম্যানেজমেন্ট এক্সপার্ট, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, মোবাইল নং: ০১৭১১৮১৬৪৫২ এর সঙ্গে যোগাযোগ করার জন্য বলা হলো।

ক্র:নং	উপজেলার নাম	ভ্রমণের তারিখ ও সময়	পরিদর্শন স্থান	দায়িত্ব প্রাপ্ত এক্সপার্ট	মন্তব্য
১	মধুপুর, টাঙ্গাইল	২০/০৩/২০২২ সকাল ৯:০০টা	সিসিএমসি, গোলাবাড়ি বাজার, মুক্তাগাছা, ময়মনসিংহ	মোঃ কুদরত-ই-গনী	উপজেলার পিও-এমএমসির সদস্য ২৯ জন
২	বাঘারপাড়া, যশোর	২২/০৩/২০২২ সকাল ৯:০০টা	সিসিএমসি, বারবাকপুর বাজার, বিকরগাছা, যশোর	ড. আতিকুর রহমান	এবং সংশ্লিষ্ট এলবিএফ সহ
৩	নকলা, শেরপুর	২৩/০৩/২০২২ সকাল ৯:০০টা	সিসিএমসি, ইসলামপুর বাজার, ইসলামপুর, জামালপুর	মোঃ বজলুর রহমান	মোট ৩০ জন ভ্রমণে অংশ গ্রহণ করবেন


মোঃ মনজুরুল হোসেন
ব্যবস্থাপনা পরিচালক

অনুলিপি: অবগতি এবং কার্যার্থে প্রেরিত হলো-

- উপজেলা কৃষি অফিসার, কৃষি সম্প্রসারণ অধিদপ্তর, মধুপুর, বাঘারপাড়া, নকলা, মুক্তাগাছা, বিকরগাছা, ইসলামপুর উপজেলা।
- লোকাল বিজনেস ফ্যাসিলিটের (এনএটিপি-২), মুক্তাগাছা, বিকরগাছা, ইসলামপুর উপজেলা। - তাদেরকে উপরোক্ত সূচি অনুযায়ী নিজ নিজ উপজেলার পিও-এমএমসি'র সভাপতি, সাধারণ সম্পাদক এবং কোষাধ্যক্ষসহ কমপক্ষে ৮ জন সদস্যকে সময়মতো সিসিএমসিতে মতবিনিময় এর জন্য উপস্থিতি নিশ্চিত করতে বলা হলো।
- ট্রেনিং ম্যানেজমেন্ট এক্সপার্ট, সাপ্লাই চেইন ইন্টিগ্রেশন এন্ড মার্কেটিং এক্সপার্ট, পোস্ট হারভেস্ট ম্যানেজমেন্ট এক্সপার্ট, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।
- যুগ্ম পরিচালক (বিপণন), হর্টেক্স ফাউন্ডেশন, ঢাকা।
- পোস্ট হারভেস্ট ম্যানেজমেন্ট এন্ড কোয়ালিটি এস্যুরেন্স স্পেশালিষ্ট, হর্টেক্স ফাউন্ডেশন, ঢাকা।
- হিসাব কর্মকর্তা, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।
- অফিস কপি।



Hortex Foundation

Patronized by the Ministry of Agriculture, Bangladesh



কৃষিই সমৃদ্ধি

স্মারক নং: হর্টেক্স/এনএটিপি-২/কর্মশালা/২০২১-১৭৪

তারিখ: ১৯/১২/২০২১ খ্রিঃ

উপজেলা কৃষি অফিসার

কৃষি সম্প্রসারণ অধিদপ্তর

উপজেলা: চান্দিনা/দেলদুয়ার/বেলাব/কাপাসিয়া/বাঘারপাড়া/মুন্সীগাছা/শিবপুর/রায়পুরা/সাভার/মধুপুর/কিশোরগঞ্জ সদর/
নকলা/ইসলামপুর/মিরসরাই/খাগড়াছড়ি সদর/যশোর সদর/বিকরগাছা/কালীগঞ্জ/বীরগঞ্জ/দক্ষিণ সুরমা/বগুড়া
সদর/নওগাঁ সদর/চিরিরবন্দর/পার্বতীপুর/মিঠাপুকুড়/শিবগঞ্জ/পলাশবাড়ি/গোদাগাড়ী/শ্রীমঙ্গল/বড়াইহাম উপজেলা।

বিষয়: পিও-এমএমসি সদস্যদের ব্যবসা পরিকল্পনা কর্মশালার সূচি প্রেরণ।

পণ্য সংগ্রহ ও বাজারজাতকরণ কেন্দ্র সুষ্ঠুভাবে পরিচালনার জন্য আপনার নেতৃত্বে ইতোপূর্বে সকল সিআইজি প্রতিনিধির সমন্বয়ে ৬০ সদস্য বিশিষ্ট প্রোডিউসার অর্গানাইজেশন এবং তার কার্যনির্বাহী কমিটি হিসেবে ২৯ সদস্য বিশিষ্ট মার্কেট ম্যানেজমেন্ট কমিটি (এমএমসি) গঠন করেছেন। ৩০ টি সিসিএমসি-র প্রতিটিতেই এমএমসি-র কার্যক্রম চলমান আছে। ইতিমধ্যে ২০টি পিও-এমএমসি এআইএফ-৩ এর আওতায় মিনি-ট্রাক/ট্রাক সংগ্রহ করে তাদের ব্যবসায়িক কার্যক্রম গতিশীল করেছে। ১০টি পিও-এমএমসি এআইএফ-৩ প্রাপ্তির প্রক্রিয়ায় আছে।

সিসিএমসি ভিত্তিক কৃষিপণ্যের সংগ্রহোত্তর ব্যবস্থাপনা ও বাজারজাতকরণ কার্যক্রম টেকসই করার জন্য সংশ্লিষ্ট পিও-এমএমসি কে জোরালোভাবে কৃষি পণ্যের ব্যবসায় সম্পৃক্ত হওয়া বাঞ্ছনীয়। তাই এনএটিপি-২ প্রকল্পের আওতায় হর্টেক্স ফাউন্ডেশন কর্তৃক সংযুক্ত সূচি অনুযায়ী পিও-এমএমসি-র সদস্যদের এক দিনের ব্যবসা পরিকল্পনা কর্মশালার মাধ্যমে ব্যবসা পরিকল্পনা প্রণয়নের কর্মসূচি গ্রহণ করা হয়েছে। দিনব্যাপি এই কর্মশালা সফলভাবে সম্পন্ন করতে পরামর্শকগণ অনুঘটক হিসেবে কাজ করবেন। কর্মশালার ভেন্যুসহ আয়োজন সুসম্পন্ন করার ব্যাপারে আপনার নির্দেশনা ও সহযোগিতা কামনা করা হলো। সেই সাথে কর্মশালায় উপস্থিত থাকার জন্য অনুরোধ জানানো হলো।

১৯/১২/২০২১
মোঃ মনজুরুল হামান
ব্যবস্থাপনা পরিচালক

অনুলিপি: অবগতি এবং কার্যার্থে-

- ১। মহাপরিচালক, কৃষি সম্প্রসারণ অধিদপ্তর, খামারবাড়ি, ঢাকা।
- ২। প্রকল্প পরিচালক (অতিরিক্ত সচিব), পিএমইউ, এনএটিপি-২ প্রজেক্ট, বিএআরসি, ফার্মগেট, ঢাকা। - সংশ্লিষ্ট পরামর্শকগণ কে কর্মশালায় আমন্ত্রণ জানানো হলো।
- ৩। অতিরিক্ত পরিচালক, কৃষি সম্প্রসারণ অধিদপ্তর, দিনাজপুর/বগুড়া/রাজশাহী/যশোর/ময়মনসিংহ/সিলেট/রাঙ্গামাটি কুমিল্লা/ঢাকা/চট্টগ্রাম/রংপুর অঞ্চল।
- ৪। উপ-পরিচালক, কৃষি সম্প্রসারণ অধিদপ্তর, কুমিল্লা/নরসিংদী/গাজীপুর/যশোর/বিনাইদহ/কিশোরগঞ্জ/ঢাকা/নাটোর/জামালপুর/টাঙ্গাইল/ময়মনসিংহ/মৌলভীবাজার/খাগড়াছড়ি/সিলেট/চট্টগ্রাম/রাজশাহী/বগুড়া/রংপুর/গাইবান্ধা/দিনাজপুর/নওগাঁ/শেরপুর জেলা। - কর্মশালায় উপস্থিত থেকে কার্যক্রমকে গতিশীল করতে অনুরোধ জানানো হলো।
- ৫। পরিচালক, পিআইইউ, এনএটিপি-২ প্রজেক্ট, খামারবাড়ি, ঢাকা। - সংশ্লিষ্ট পরামর্শকগণ কে কর্মশালায় আমন্ত্রণ জানানো হলো।
- ৬। মনিটরিং এন্ড ইভ্যালুয়েশন এক্সপার্ট, ট্রেনিং ম্যানেজমেন্ট এক্সপার্ট, সাপ্লাই চেইন ইন্টিগ্রেশন এন্ড মার্কেটিং এক্সপার্ট, পোস্ট-হারভেস্ট ম্যানেজমেন্ট এক্সপার্ট, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।
- ৭। জনাব মিতুল কুমার সাহা, যুগ্ম পরিচালক (বিপণন), হর্টেক্স ফাউন্ডেশন, ঢাকা।
- ৮। জনাব বিপ্লব দাস, হিসাব কর্মকর্তা, এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।
- ৯। লোকাল বিজনেস ফ্যাসিলিটেশন (সকল), এনএটিপি-২, হর্টেক্স ফাউন্ডেশন, ঢাকা।

Secy, Bhabar (Farq), 22 Manik Mia Avenue, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh
Office Telephone: +88-02-48113239 (Direct), PABX: 02-48113640, 02-48118915, 02-48118923, 9101065
E-mail: hortex@hortex.org; Website: www.hortex.org, https://hortex.portal.gov.bd; hortexbazarbd.com

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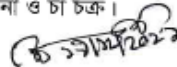
প্রোডিউসার অর্গানাইজেশন-বাজারজাতকরণ কমিটির একদিনের ব্যবসা পরিকল্পনা কর্মশালার সূচী

ক্রমিক নং	জেলার নাম	উপজেলার নাম	কর্মশালার তারিখ	মন্তব্য
১	কুমিল্লা	চান্দিনা	০৩/০১/২০২২	প্রোডিউসার অর্গানাইজেশন-বাজারজাতকরণ কমিটির (পিও এমএমসি'র) ২৯ জন সদস্য এবং সংশ্লিষ্ট এলবিএফ সহ মোট ৩০ জন অংশগ্রহনকারী কর্মশালায় অংশ গ্রহন করবেন।
২	টাঙ্গাইল	দেলদুয়ার	০৫/০১/২০২২	
৩	নরসিংদী	বেলাবো	১০/০১/২০২২	
৪	গাজীপুর	কাপাসিয়া	১০/০১/২০২২	
৫	যশোর	বাঘারপাড়া	১২/০১/২০২২	
৬	যশোর	যশোর সদর	১২/০১/২০২২	
৭	যশোর	কিকরগাছা	১৩/০১/২০২২	
৮	বিনাইদহ	কালিগঞ্জ	১৩/০১/২০২২	
৯	কিশোরগঞ্জ	কিশোরগঞ্জ সদর	১৭/০১/২০২২	
১০	জামালপুর	ইসলামপুর	১৭/০১/২০২২	
১১	টাঙ্গাইল	মধুপুর	২০/০১/২০২২	
১২	ময়মনসিংহ	মুন্সীগাছা	২০/০১/২০২২	
১৩	মৌলভীবাজার	শ্রীমঙ্গল	২৪/০১/২০২২	
১৪	খাগড়াছড়ি	খাগড়াছড়ি সদর	২৪/০১/২০২২	
১৫	সিলেট	দক্ষিণ সুরমা	২৫/০১/২০২২	
১৬	চট্টগ্রাম	মীরসরাই	২৫/০১/২০২২	
১৭	নরসিংদী	রায়পুরা	৩১/০১/২০২২	
১৮	নরসিংদী	শিবপুর	৩১/০১/২০২২	
১৯	রাজশাহী	গোদাপাড়া	০২/০২/২০২২	
২০	বগুড়া	শিবগঞ্জ	০২/০২/২০২২	
২১	নাটোর	বড়াইগ্রাম	০৩/০২/২০২২	
২২	বগুড়া	বগুড়া সদর	০৩/০২/২০২২	
২৩	গাইবান্ধা	পলাশবাড়ি	০৭/০২/২০২২	
২৪	দিনাজপুর	বীরগঞ্জ	০৭/০২/২০২২	
২৫	রংপুর	মিঠাপুকুর	০৮/০২/২০২২	
২৬	দিনাজপুর	চিরিরবন্দর	০৮/০২/২০২২	
২৭	নওগাঁ	নওগাঁ সদর	০৯/০২/২০২২	
২৮	দিনাজপুর	পার্বতীপুর	০৯/০২/২০২২	
২৯	শেরপুর	নকলা	১৫/০২/২০২২	
৩০	ঢাকা	সাভার	১৫/০২/২০২২	

ওয়ার্কশপ কর্মসূচিঃ

- ১। সকাল ৯:০০টা----- সকাল ৯:৩০টা। রেজিস্ট্রেশন
- ২। সকাল ৯:৩০টা----- সকাল ১০:০০টা। ব্যবসা পরিকল্পনা সম্পর্কে সংক্ষিপ্ত আলোচনা।
- ৩। সকাল ১০:০০টা----- সকাল ১০:২০টা। দল গঠন ও দলের কর্ম বিভাজন।
- ৪। সকাল ১০:২০টা----- সকাল ১০:৪৫টা। চা বিরতি।
- ৫। সকাল ১০:৪৫টা----- সকাল ১১:৪৫টা। দলীয় কর্ম সম্পাদন।
- ৬। সকাল ১১:৪৫টা----- দুপুর ১:০০টা। দলীয় উপস্থাপন।
- ৭। দুপুর ১:০০টা----- দুপুর ২:০০টা। নামাজ ও খাবার বিরতি।
- ৮। দুপুর ২:০০টা----- বিকাল ৪:০০টা। এক বছরের ব্যবসা পরিকল্পনা চূড়ান্তকরণ
- ৯। বিকাল ৪:০০টা----- সমাপনী আলোচনা ও চা চক্র।

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Some Pictorial views of different event activities



Photo-1: Foundation Training for LBFs. Shah Muhammad Nasim, ndc (2nd from left), Project Director (Addl.Sec.), NATP-2 Project is seen inaugurating the program as chief guest.

ToT-1 for DAE & Hortex Staff, Date: 23-24 January 2018



Photo-2: First batch ToT Training for Capacity Building of DAE & Hortex Staff. Mr. Md. Abdul Aziz, Director General, DAE (middle) is seen formally inaugurating the training program as chief guest.

ToT-2 for DAE & Hortex Staff, Date: 29-30 January 2018



Photo-3: Second batch ToT Training for Capacity Building of DAE & Hortex Staff. Mr. Anwar Faruque, Former Secretary, Ministry of Agriculture is seen formally inaugurating the training programme.

ToT-3, Date: 12-13 February 2018



Photo-4: 3rd batch ToT Training for Capacity Building of DAE & Hortex Staff. Mr. Md. Abdul Hannan, Director, Field Services Wing, DAE is seen (2nd from left) Inaugurating the training programme.

ToT-4, Date: 18-19 February 2018



Photo-5: 4th batch ToT Training for Capacity Building of DAE & Hortex Staff. Mr. Md. Manzurul Hannan, Managing Director, Hortex Foundation is seen (2nd from left) Inaugurating the programme.

ToT-5, Date: 8-9 October 2018



Photo-6: 5th batch ToT Training for Capacity Building of DAE & Hortex Staff. Mr. Mohammad Mohsin, Director General, DAE, is seen (Middle) inaugurating the programme.

ToT-6, Date: 8-9 October 2018



Photo-7: Mr. Md. Nazmul Islam, Additional Secretary (PPC), Ministry of Agriculture, is seen (2nd from left), inaugurating the programme.

AAEOs/SAAOs Training: Batch-1: Venue: DDAE office, Dinajpur, Date:14-15 March 2018



Photo-8: Mr. Md. Abdul Wazed, ADAE, Dinajpur Region, is seen inaugurating AAEOs/SAAOs training programme.

AAEOs/SAAOs Training: Batch-2: Venue: DDAE office, Jessore, Date:14-15 March 2018



Photo-9: Mr. Kazi Habibur Rahman, Deputy Director, DAE, Jessore, is inaugurating the training programme.

AAEOs/SAAOs Training: Batch-3: Venue: Horticulture Centre, Natore, Date:20-21 March 2018



Photo-10: Mr. Md. Rafiqul Islam, Deputy Director, DAE, Natore, is seen inaugurating the training programme.

AAEOs/SAAOs Training: Batch-4: Venue: RDA, Bogra Date:20-21 March 2018



Photo-11: Mr. Md. Motiar Rahman, Addl. Director, Bogra Region, DAE (3rd from left in Dias) was the Chief Guest while Mr. Pratul Chandra Sarker, DD, DAE, Bogra (seen delivering his speech) chaired the session.

AAEOs/SAAOs Training: Batch-5: Venue: Horticulture Centre, Kewatkhali, Mymensingh
Date:28-29 March 2018



Photo 12: Mr. Md. Asadullah Addl. Director, Mymensingh Region, DAE (3rd from right) giving his address as Chief Guest in the inaugural session of the training programme. Mr. M.A. Mazed, DD, DAE, Mymensingh (on his left) chaired the session.

CIG Training, 30 May 2018



Photo-13: UAO, Delduar, Mrs. Kaniz Suraya Sultana is conducting CIG training programme.

CIG Training, 04 June 2018



Photo-14: Mr.Pratul Chandra Sarker, DDAE, Bogura is seen addressing as chief guest in CIG training program at Shibgonj Upazila.

CIG Training, 10 June 2018



Photo-15: A view of female CIG members attended in training at Godagari Upazila, Rajshahi

CIG Training, 25 June 2018



Photo-16: Director, Crops Wing, DAE, Mr. Hanif Mohammad is seen addressing inaugural session of CIG training at Kaligonj Upazila, Jhenaidah.

CIG Training, 27 May 2018



Photo-17: A view of sorting and grading hands on practices are doing the by CIG farmers of Shibpur.

PO Training, 12 December 2018



Photo-18: UAO Raipura, Mr. Boni Amin Khan is seen conducting PO training session.

Refreshers Training for LBFs, Date: 11-12 June 2019



Photo-19: Mr. Md. Manzurul Hannan, Managing Director, Hortex Foundation (middle), is inaugurating Two Days Refreshers Training for LBFs at Hortex Conference Room.

Training on Market Management (Operations & Maintenance) for LBFs, Date: 13 June 2019



Photo-20: Mr. Md. Manzurul Hannan, Managing Director, Hortex Foundation (middle) is inaugurating one day Market Management Training for LBFs at Hortex Conference Room.

PO Training, Date: 19 June 2019



Photo-21: Training for Producer Organization (PO) on market management (operations & maintenance) at Bogura sadar upazila is facilitating by Dr. Md. Atiqur Rahman, Postharvest Management Expert.

Traders Training, Date: 25 February 2019



Photo-22: Mr. Bimal Kanti Pramanik, Additional Deputy Director (Plant Protection), DAE, Rajshahi is conducting his traders training session at Godagari.

Small Scale Food Processing Training, Date: 06 December 2021



Photo-23: Dr. Mainuddin Molla, SSO, BARI is seen conducting the sessions of food processing training at Savar upazila.

Food Processing Training, Date: 19 December 2021



Photo-24: Hands on practices of food processing are going on at Shibpur upazila. Dr. Mainuddin Molla, SSO, BARI is seen demonstating the session.

Food Processing Training, Date: 9 December 2021



Photo-25: Mr. Md. Qudrat-E-Ghani, Training Management Expert is addressing in the inaugural session Rasulpur bazaar CP at Muktagacha. Dr. Golam Ferdous Chaudhury, SSO, BARI (2nd from left) and UAO, Mr. Md. Emdadul Haque(3rd from right) are seen.

Food Processing Training, Date: 9 December 2021



Photo-26: Dr. Golam Ferdous Chaudhury, SSO, BARI is seen demonstrating the practical session.

Capacity Building Training on Small & Micro Agri Business, Date: 10 April 2022



Photo-27: Mr. Md. Manjurul Hannan, MD, Hortex Foundation is seen inaugurating the training program at Hortex conference room, Dhaka.

Capacity Building Training on Small & Micro Agri Business, Date: 13 April 2022



Photo-28: Participants are seen at DDAE's training hall of Dinajpur.

Short Briefing on Registration & By-Laws Development, Date: 11 May 2022



Photo-29: UAO, Delduar, Mr. Shoaib Mahmud is addressing in briefing session of PO-MMC

Short Briefing on Registration & By-Laws Development, Date: 24 May 2022



Photo-30: Dr. Mofaharus Sattar, M & E Expert, Mr. Md. Qudrat-E-Ghani, TM Expert and Mrs. Johura Sultana are seen in the briefing sessions at Hatkhola bazaar CCMC of Chiribondar upazila.

Exposure Visit, Date: 22 March 2022



Photo-31: PO-MMC members of Bagherpara are seen visiting Barbakpur CCMC of Jhikorgacha.

Exposure Visit, Date: 12 April 2022



Photo-32: PO-MMC members of Birgonj are seen visiting Hatkhola bazaar CCMC of Chiribondar.

Market Linkage Facilitation Meeting with PO-MMC



Photo-33: Mr. Md. Manjurul Hannan, MD, Hortex Foundation is seen discussing in the facilitation meeting at Dakkhin Metka CCMC of Savar.

Market Linkage Facilitation Meeting with PO-MMC



Photo-34: Mr. Md. Bazlur Rahman, VCI & M Expert is seen discussing in the meeting at Khorokmara bazaar CCMC of Shibpur.

National Workshop on Improved Management of Mango to Enhance Export Assuring Quality and Safety, Date: 23 August 2021



Photo-35: Honourable Minister for Agriculture Dr. Muhammad Abdur Razzaque, MP is addressing in the National Workshop as Chief Guest at BARC auditorium, Dhaka.

National Workshop Held on 6th February 2019 at Hortex Conference Room



Photo-36: Mr.M. Mahfuzul Haque, Chairman, Bangladesh Food Safety Authority is seen (middle) formally Inaugurating the National Workshop on Postharvest Management for Fruits and Vegetables for Food Safety and Quality Assurance as chief guest.

PO-MMC Business Planning Workshop, Date: 09 January 2022



Photo-37: UAO, Kapasia Mr. Sumon Kumar Basak is seen inaugurating the PO-MMC business planning workshop at upazila conference room.

PO-MMC Business Planning Workshop, Date: 12 January 2022



Photo-38: Dr. Md. Atiqur Rahman, PHM Expert is seen facilitating the business planning workshop at Jhikorgacha.

PO-MMC Business Planning Workshop, Date: 8 March 2022



Photo-39: UAO, Chirirbondar, Mst. Johura Sultana is seen addressing in the inaugural session of the business planning workshop.

PO-MMC Business Planning Workshop, Date: 10 May 2022



Photo-40: Dr. Mofaharus Sattar, M & E Expert is seen facilitating the business planning workshop (2nd round) at Belabo upazila.

Outputs Other Than Training:

A Hortex team containing five members including me headed by Managing Director, Hortex Foundation went Kapasia upazila of Gazipur district on 24th December in 2017. There we visited CCMC at Chandpur bazaar which was constructed during NATP phase-1 project. Though it was completely constructed at that time but not functioning during visit that time. We discussed with the CIG's members, farmers, local market management committee members, SAAOs and UAO to find out the reasons why the CCMC was not functioning. Our team leader requested all concerned stakeholders to run the CCMC and he assured them to provide all sorts of logistic support from NATP-2 project. Local stakeholders assured us they will be taken necessary steps to become CCMC functioning.

As a member of the Hortex team I went Parbatipur upazila of Dinajpur district and visited CCMC at Khayerpukur bazaar on 17th January 2018. Our team leader was MD Hortex Foundation and all the team members took part in a discussion meeting held at CCMC with local CIG's members, traders, LBF, SAAOs and UAO. Khayerpukur bazaar CCMC also constructed in NATP phase-1 project like Kapasia. Though that CCMC was using but not in right way. Instead CIG farmers, local traders were accumulating their purchased goods in CCMC and packaging it as their traditional method and then loading it on the truck to carry. Our team leader discussed with the stakeholders those were present in the meeting and said this type of use is not the actual function the CCMC. He also requested them since some technological facilities would provide from the project so using such opportunities the stakeholders specially CIGs and non CIGs farmers should run the CCMC in right track for the betterment of their produced goods. Next day on 18th January 2018 we visited Birgonj & Chirirbandor upazila, Dinajpur. We met UAOs of both upazilas and collected up to date crop statistics and CIG formation report and also discussed about different kinds of training which would be done.

In order to run Chandpur bazaar CCMC in Kapasia upazila, Gazipur, concerned UAO invited our MD Hortex Foundation to attend a general meeting which was scheduled on 6th March 2018. MD Hortex Foundation requested me and my other colleague to visit Chandpur CCMC before general meeting to monitor their preparation for general meeting. Accordingly we the four experts headed by Dr. Mofarahun Sattar, M & E Expert went Kapasia upazila and met with UNO Kapasia accompanied by UAO and requested him on behalf of our MD to attend the forth coming general meeting. UNO assured us he would attend the aforesaid meeting. We also went at Chandpur bazaar with UAO Kapasia and took part a discussion meeting held at CCMC building regarding preparation progress for general meeting. We with the local CIG members, UAO, SAAOs and LBF selected the venue for 6th March general meeting and then turn back to Dhaka.

On 6th March 2018 at 6:30am we six member team headed by Managing Director, Hortex Foundation, firstly started from Dhaka to Kapasia and reached there at 9:30am. We met with UAO Kapasia at his office and want to know about the progress of preparation for general meeting. UAO told us that all the preparation for meeting has completed but due to national jute day celebration UNO has engaged in program so a little bit delay may occur. Just at

12:00 noon we started for Chandpur CCMC including UNO Kapasia, former MP and currently Chairman of upazila Awami League Mr. Shahiduzzaman and UAO Kapasia arrived there at 12:30pm. A successful meeting was held at Chandpur bazaar nearby CCMC chaired by UNO Kapasia, chief guest was Mr. Md. Manjurul Hannan, MD, Hortex Foundation and special guest was former MP. A market management committee was declared in that meeting to run the CCMC. UNO Kapasia, former MP and Local UP chairman assured us that all sorts of steps to be taken within shortest possible time to become CCMC functioning.

On 18th April 2018 on the way back from Jamalpur after completion of AAEO/SAAO training I went Delduar Upazila to select CCMC at Putiajani bazaar of Delduar Upazila. Accompanied by the UAO Delduar Upazila and my colleague Mr. Bazlur Rahman, Value Chain Integration and Marketing Expert jointly selected a semi pucca shade for CCMC at the aforesaid bazaar.

Likely on 15th May 2018 Mr. Mofararus Sattar, M & E Expert and I together went at Kharokmara bazaar of Belabo Upazila and Lochonpur bazaar of Raipura Upazila respectively. We selected finally a semi pucca shade for CCMC at Kharokmara bazaar and a pucca structure for CCMC of Raipura Upazila at Lochonpur bazaar.

On 6th December 2018 I went at Tetulia bazaar of Barshail U/P of Naogaon Sadar upazila to visit and to assess the feasibility of proposed CCMC structure. Though the owner of the selected structure was not decided yet to give his structure for CCMC. I advised to the concerned LBF and UAO to finalise the matter soon.

Further I took part as a team member to prepare and finalize training modules for DAE and Hortex officer, booklet for CIGs farmers and leaflet on project summary, poster on value chain activities and other publications preparation. Not only above cited works, with the directives of the Managing Director, Hortex Foundation I took part a lot of project oriented activities as a team member of Hortex Foundation. During my working period I have visited several times each of of 30 CCMC and monitored CCMC's activities discussed with CIGs, PO-MMC members to enhance their value chain activities and encouraged them to gain AIF-2 as well as AIF-3. Further I visited different assigned upazila to monitor PO-MMC business progress, discussed with PO-MMC members and encouraged them to run agro business successfully.

Conclusion:

National Agricultural Technology Program-Phase II Project (NATP-2) is one since a little bit mega project. It has many components out which DAE is the largest one. As Strategic Partner of the DAE, Hortex Foundation has assigned to work for improving value chain activities within selected 30 upazilas. Accordingly DPP/RDPP has mentioned different activities like establishment of CCMCs, collection points, renovation and construction of existing 10 markets, market study and surveys, value chain related logistic supports and different training programme for capacity buildings of persons of different sphere those are related to value chain activities, workshops, seminars, exposure visit, communication campaign on food safety etc. For Hortex Foundation DPP/RDPP has provision for 4 experts these are (i) Monitoring and Evaluation Expert (ii) Training Management Expert (iii) Postharvest Management Expert (iv) Supply Chain Integration & Marketing Expert. Hortex Foundation authority recruited all experts in due time. Out of four except Training Management Expert other three expert's tenure is 60 man months but Training Management Expert's tenure was firstly 24 man months and later RDPP extended it to further 12 man months, total 36 months. Although RDPP extended further 12 man months tenure for me but budget provision kept 11 months only. So, my actual tenure was 35 man months only. DPP splitted different events activities year wise likely year-1, year-2, year-3---- and so on accordingly budget allocation has shown. In case of training and its related different events splitted in the DPP like year-1, year-2, year-3 even year-4 also but tenure period of training management expert mentioned in DPP two years only. It is one of the major shortfalls in the DPP. In hortex part a large number of different training and training related activities was mentioned in DPP which could not be possible at all to complete within two years. It was completely unrealistic. On the other hand selected 30 upazila for value chain activities was huge training programme, field days, demonstrations, exposure visit etc. from main component of NATP-2 DAE and other projects also other than value chain one. Major activities of the NATP-2 project including training implementation area are at upazila level. All the UAO office of selected 30 upazila has their own tightened training schedule. It was actually difficult to find the space for value chain training from their own departmental programme. Yet I persuded local DAE officers and got the opportunity to complete successfully the different kinds of training events, PO-MMC business planning workshops, exposure visits, market linkage facilitation meetings etc. mentioned in DPP as well as RDPP. It has been easier to complete my entire tasks successfully as a former DAE director as well as a training management expert. When hortex authority thrown any training program at the upazila some times UAO did not able to arrange that training in schedule date due to their own program but when I requested them they arranged our training programme even on the weekend holiday also. This type of favour I have got from many upazila officer so I am very grateful to them.

I express my deep gratefulness to Mr. Md. Manzarul Hannan, Managing Director Hortex Foundation because his kind directives and all sorts of logistic support in due course enable me to perform my duty within my tenure period. I also grateful to my other colleagues Dr. Mofaharus Sattar, monitoring and evaluation expert Mr. Md. Bazlur rahman, supply chain

integration and marketing expert and Dr. Md. Atiqur Rahman, postharvest management expert. All of them helped me in different training program attending physically at different training venues. I also expressed my gratitude to Mr. Mitul Kr. saha, Joint Director (Marketing), Hortex Foundation, Mr. Md. Mamun Hossain, Postharvest & Quality Assurance Specialist and Mr. Biplab Kr. Das, Accounts Officer, NATP-2 and other officials and staffs of hortex foundation for their hearty cooperation during my working period. I also expressed my gratefulness to DAE officers who are working at 30 selected upazila, districts, regions, officers of PIU, DAE, PMU for their close cooperation during my working period.

Terms of Reference (ToR) and Scope of Services for Training Management Expert for the NATP-2 Project

Package No. SD/Hortex-NATP2/03 and SD/Hortex-NATP2/19

A. Main Features of the Assignment

Position title	Training Management Expert
Assignment duration	24 + 12 Man Months, 1 (one) person
Duty Station and Working areas	Hortex Foundation, Dhaka & the designated 30 Upazilas
Funding source (s)	IDA & IFAD Credit
Contracting entity	Managing Director, Hortex Foundation

B. Context of the Assignment

Agriculture in Bangladesh comprises crops, livestock and fisheries. It provides food, feed, fiber and fuel to its citizens and animals, and plays a key role in economic development of Bangladesh. For achieving the set goal of SDG and turning Bangladesh into a middle income country by the 2021, the GDP has to grow by 7.4% per year. To attain the rate and to keep pace with the population growth, agriculture must grow at a constant rate of minimum 3-3.5% per year. Reaching technologies to the farmers requires technology generation and dissemination through the research and extension systems. National Agricultural Research System (NARS) is responsible for generating agricultural related technologies and Department of Agriculture Extension (DAE), Department of Fisheries (DOF) and Department of Livestock Services (DLS) are responsible for extension of generated technology to the farmers. Both research and extension have made an impressive contribution to food security in the country. In Bangladesh, private investment in research and extension is low. The NGOs, local government and community organizations are coming up but very slowly.

Bangladesh agriculture faces many challenges today. Major challenges are to raise productivity and profitability, reduce high production costs, increase price of products and resource-use efficiency, halt declining and degradation of soil resources and declining of animal and fisheries resources, adaptation to climate change vulnerability, providing consumers safe food, yield gap minimization, expansion of irrigation facilities & farm mechanization, production & distribution of quality seeds/varieties/ breeds/fingerlings, quality production of horticultural crop, popularization of good agricultural & IPM practices, weak linkage of farm-produces with market, low investment in agriculture and inadequate credit support to farmers. These challenges have stagnated the agricultural productivity and production. Further, nutrition outcomes and food safety have not kept pace with the progress achieved with most social and economic indicators. Thus, in order to produce more food for an ever increasing population, raw materials for agro-industries and higher income for farming communities from the decreasing resources (land, water, animal and fisheries), it is necessary to develop existing agricultural production system into a more dynamic, market oriented and sustainable commercial sector by higher productivity and profitability through

efficient natural resources management, irrigation expansion, agricultural intensification and diversification, mechanization, value addition and effective market linkages.

To that effect, the Government of Bangladesh (GoB) gives top priority to the development of agriculture sector through its increased productivity, production, supply chains, value addition and market linkages. GoB sought the support of development partners such as the World Bank to provide technical and financial support to activities aimed at boosting agricultural production through productivity enhancement, and increasing smallholders' income. In order to improve agricultural productivity and farm income, on the request of the Government of Bangladesh, the World Bank agreed to support a long term agricultural development program over a period of 15 years to be implemented in three phases of five years each with the first phase beginning in July 2007. IFAD also agreed to co-finance the program with the World Bank. Accordingly, the National Agricultural Technology Project (NATP): Phase-I (NATP-1) was designed with the development objective of improving the effectiveness of national agricultural technology system (including agricultural research, extension and development of supply chains) and increasing agricultural productivity and farm income in Bangladesh. NATP-1 was initiated in July 2007 and closed in December 2014. NATP-1 has significant achievements in generating technologies, increasing the effectiveness of extension and research systems, development of supply chains and broadening linkages between research-extension-farmers across the project areas. Based on the experience of NATP-1, the World Bank, jointly with IFAD and USAID, decided to provide financial support to GoB for National Agricultural Technology Program- Phase II Project (NATP-2). The duration of the project is 01 October 2015 to 30 September 2021.

C. Project Development Objective

Project Development Objective (PDO) of National Agricultural Technology Program-Phase II Project (NATP-2) is to increase agricultural productivity of smallholder farms and improve smallholder farmers' access to markets in selected districts. PDO will be achieved through: a) strengthening the capacity of research, extension services and farmers to generate, diffuse and adopt agricultural technologies aimed at increasing farm productivity and reducing post-harvest losses; and b) promoting the sustainability of existing and newly created farmer groups and producer organizations by facilitating their stronger participation in commodity value chain, market-linkages, and improving their knowledge and skill base. Thus, the PDO will be achieved through the generation and release of more productive and locally adapted technologies, enhancing availability of quality seeds/breeds/fingerlings/ breeding materials at the small farm level and providing relevant production, value addition, food safety and marketing support.

D. Development of Value Chains in Crop/Horticulture

Strategic Partner

NATP-2 will support the Hortex Foundation as the Strategic Partner to Department of Agricultural Extension (DAE) under a Strategic Partner Agreement for providing technical services on value chain development with an agreed contract value of US\$ 3.50 million. The strategic partner would assist DAE's Common Interest Groups (CIGs) and Producer Organizations (POs), and private entrepreneurs in: i) organizing programs for horizontal expansion of best practices in selected 30 old and new generation upazilas and ii) mapping and organizing the vertical expansion of selected six crops, brinjal, bitter gourd, sweet gourd, tomato/summer tomato, banana and aromatic rice; iii) undertake value chain analysis, market

studies and surveys; iv) undertake marketing capacity building for CIG, POs and DAE staff/officials on value chain management, organize and assist POs in establishing the Commodity Collection & Marketing Centers (CCMCs) and renovation of existing markets with good post-harvest management and short term storing facilities where producers (CIGs and non-CIG farmers), processors and traders come together and are doing business; v) develop market linkages and contractual arrangements between CIGs/POs with traders, supermarkets, processor and exporter; vi) provide financial advisory services to CIG/POs and entrepreneurs to apply for matching grants from Agricultural Innovation Funds (AIF-2, technology adoption and AIF-3 for market and enterprises development); and vii) organize communication campaign on food safety, SPS (Sanitary and Phytosanitary Standards), etc.

Value Chain Mapping

Under the strategic partner contract, project will support horizontal and vertical expansion of high value crops and large scale production of six selected crops (brinjal, bitter melon, sweet melon, tomato/summer tomato, banana and aromatic rice) covering 30 clusters in 30 upazilas of 22 districts. The strategic partner in association of DAE will organize farmers into value chain cluster based production and marketing chains to avoid over supply to markets during the peak production season, organize contract farming, production planning, and renovation and establishment of CCMC and collection points with good post-harvest management, packaging and transportation. Inclusion of specific crops in a cluster in horizontal or vertical expansion programs would be based on demand in local and export markets, comparative advantage of specific crop(s) in a cluster, marginal and small farmer's preference of the specific crop in the cluster, availability of technology and inputs for crop, transport/communication (road, rail, water) facility to urban markets and large scale production potentiality of a crop in a given cluster. In early years, there will be a strong emphasis on bridging the 'know-how' gap in the field on cluster based mapping and value chain analysis of selected crops.

E. Over All Objectives of the Assignment

To contribute to the Project objectives and help in scaling up, NATP-2 implementation will rely on a comprehensive program of training activities; this will be implemented at various levels and cover skill development, knowledge sharing and learning of different stakeholders. He will be responsible for developing training modules and manuals as well as conducting training, workshop, seminar, exposure visit, overseas study visit programs and ensure their implementation. He will also perform all project related training and communication activities in a timely manner.

F. Duties and Responsibilities

- Responsible to Managing Director, Hortex Foundation;
- Develop training module, ToT, workshop, seminar exposure visit and overseas study visit/programs in time;
- Assist in hiring consulting firm for execution of foreign training programs;
- Perform all project related training and communication activities;
- Implement training and communication activities of Hortex Foundation in a timely manner;
- Prepare training manuals/modules on all events in Hortex under NATP-2;
- Prepare timely progress report on training and communication;
- Prepare and maintain database on training and workshop programs;
- Work independently and maintain all relevant files and documents of the project;

- Work closely with training & communication specialist of DAE;
- Prepare periodical and annual reports;
- Develop training management manual;
- Any other related tasks assigned by the Authority;

G. Reporting and Supervision Arrangements

The Expert will report to the Managing Director of Hortex Foundation and will be responsible to him for all activities. The Expert will submit progress report to Managing Director, Hortex Foundation quarterly describing progress of implementation with constraints faced and recommendation for measures to be taken to address/overcome them. The Expert shall submit Draft Final Report to Managing Director, Hortex Foundation one month before the completion of the assignment. MD, Hortex Foundation, if required, will provide the Expert with comments to the draft report and the Expert shall submit the final report within time frame specified by Managing Director, Hortex Foundation.

H. Duration of the Assignment

Duration of the expert services will be 24+12 man months. It will be renewed in every year on satisfactory annual performance of the Expert/Consultant.

I. Remuneration and Expenses

a. Total Monthly Remuneration is Taka 375,000.00 (BDT Three lakh and Seventy five thousand) only including Income Tax and excluding VAT. Income Tax will be deducted from the monthly remuneration as per Government Rules and VAT will be paid by the project's separate budget.

b. TA/DA

The Expert will get office transport or actual TA for his visit outside Dhaka, and Tk. 4000.00 as DA (includes Food and Lodging) for each overnight stay. In special circumstances, reasonable actual accommodation and actual other expenses will be reimbursed with prior permission of competent authority. For a day long visit outside work station (Dhaka), DA will be Tk. 2000.00 per day for consultants.

J. Responsibilities of the Contracting Party

MD, Hortex Foundation will provide/make accessible the following inputs and facilities:

- i) Office space and other logistic support as per project provision;
- ii) All available documents, papers and information relevant to the assignment.